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Report of the Committee on Conferences for 2008

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Note

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Chapter I
Organizational matters

A. Membership

1. In its resolution 43/222 B, the General Assembly decided to retain the Committee on Conferences as a permanent subsidiary organ. Pursuant to the provisions of that resolution, in 2008 the Committee was composed of the following Member States: Argentina, Austria, Belarus, Burundi, China, El Salvador, France, Germany, Grenada, Honduras, Japan, Kenya, Lesotho, Malaysia, Nigeria, the Philippines, the Russian Federation, Senegal, the Syrian Arab Republic, Tunisia and the United States of America.

B. Officers

2. At its organizational session for 2008, the Committee elected the following officers to serve in 2008:

Chairperson:
Patrick A. Chuasoto (Philippines)

Vice-Chairpersons:
Alejandro Torres Lepori (Argentina)
Barbara Kaudel (Austria)
Saidu Dodo (Nigeria)

Rapporteur:
Yury G. Yaroshevich (Belarus)

3. At the same session, the Committee agreed in principle that the Chairman would undertake informal consultations with a view to determining the composition of its Bureau in 2009.

C. Organization of work

4. At its organizational session (489th meeting), held on 7 April 2008, the Committee agreed to follow the guidelines adopted in 1994 and 1995 with regard to its consideration of intersessional departures from the approved calendar of conferences and to meet, as required, to review proposals affecting the schedule of conferences and meetings during sessions of the General Assembly.

5. Also at the organizational session on 7 April 2008, the Chairman proposed to hold an additional meeting in order for the Committee to review the proposed strategic framework for the period 2010-2011 in its capacity as the oversight body for programme 1, General Assembly and Economic and Social Council affairs and conference management. At the 490th meeting, held on 29 April 2008, the Committee reviewed the proposed strategic framework (A/63/6 (Prog. 1)). The recommendations of the Committee were transmitted in a letter from the Chairman of the Committee on Conferences to the Chairman of the Committee for Programme and Coordination on 6 May 2008 and published in a conference room paper entitled "Proposed strategic framework for the period 2010-2011, Review of part two:

biennial programme plan by sectoral, functional and regional bodies" (E/AC.51/2008/CRP.1).

6. The Committee convened its substantive session from 8 to 12 September 2008 (491st to 496th meetings).

7. Representatives of the Secretariat addressed the Committee at its organizational session. The Under-Secretary-General for General Assembly and Conference Management addressed the Committee at the opening of its organizational and substantive sessions. At the substantive session, he introduced the report of the Secretary-General on pattern of conferences (A/63/119 and Add.1).

D. Programme of work

8. At its organizational session for 2007, held on 12 April 2007, the Committee requested the Secretariat to submit a draft agenda for 2008 to the Committee at its organizational session for 2008. At its 489th meeting, on 7 April 2008, the Committee adopted the proposed agenda (A/AC.172/2008/1) and requested the Secretariat to submit a draft agenda for 2009 to the Committee at its organizational session for 2009.

E. Participation of observers

9. The following States were represented as observers: Costa Rica, Cuba, Iran (Islamic Republic of), Mexico, Portugal and Singapore.

Chapter II
Calendar of conferences and meetings

A. Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243

10. At its 491st meeting, on 8 September 2008, the Committee on Conferences considered the section of the report of the Secretary-General on the pattern of conferences (A/63/119, chap. IV, sect. A, annex IV) containing requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243, by which the Assembly had decided that no subsidiary organ of the Assembly might meet at United Nations Headquarters during a regular session of the Assembly unless explicitly authorized by the Assembly.

Conclusions and recommendations

11. **The Committee on Conferences recommended that the General Assembly explicitly authorize the following bodies to meet in New York during the main part of its sixty-third session, on the understanding that all such meetings would be allocated conference services on an "as available" basis, in such a way that the work of the Assembly and its Main Committees would not be impeded:**

(a) **Committee on the Exercise of the Inalienable Rights of the Palestinian People;**

(b) **Committee on Relations with the Host Country;**

(c) **Disarmament Commission;**

(d) **Executive Board of the International Research and Training Institute for the Advancement of Women;**

(e) **Independent Audit Advisory Committee;**

(f) **Executive Board of the United Nations Children's Fund;**

(g) **Working Group on the Financing of the United Nations Relief and Works Agency for Palestine Refugees in the Near East.**

B. Adoption of the draft revised calendar of conferences and meetings for 2009

12. At its 491st and 494th meetings, on 8 and 10 September 2008, the Committee reviewed the draft revised calendar of conferences and meetings for 2009 (A/63/119/Add.1), reflecting the changes for the second year of the biennium since the adoption of the biennial calendar.

Discussion

13. Clarification was requested as to the meaning of the term "to be determined" in the revised calendar of conferences. In addition, specific dates had been given for the resumed sessions of the Fifth Committee in the early part of the year, but not for the later sessions.

14. A representative of the Secretariat, referring to the heading "to be determined", said that the bodies in question were entitled to services in all six official languages, but some of those meetings were seminars to be held in a particular region. The actual coverage required would be determined when the venue was determined. With regard to the Fifth Committee, its practice was to hold two resumed sessions after the main part of the General Assembly session. The specific dates of the second resumed session would be established based on the progress made during the first resumed session.

15. A delegation requested to clarify how conference services were to be provided to the meetings of the Independent Audit Advisory Committee. It was indicated that the meetings of the Committee, which was mandated to hold up to four sessions annually by General Assembly resolution 61/275, were to be serviced on an "as available" basis in 2008.

16. A representative of the Secretariat explained that although periodicity was established by the mandating resolution, language requirements for interpretation were clarified only after the membership of the Committee was established. Four sessions of the Committee have been included in the draft revised calendar of conferences and meetings for 2009, and conference services will be provided for those meetings on dates agreed upon between the secretariat of the Committee and meetings planners.

Chapter III

Meetings management/improved utilization of conference-servicing resources and facilities

A. Matters related to and intersessional departures from the approved calendar for 2008

17. The General Assembly, in its resolution 62/225, approved the draft biennial calendar of conferences and meetings of the United Nations for 2008 and 2009 as submitted by the Committee on Conferences, and authorized the Committee to make any adjustments that might become necessary as a result of actions and decisions taken by the Assembly at its sixty-second session. The calendar was issued as document A/AC.172/2008/2 and Corr.1.

18. At its 373rd meeting, on 26 August 1994, the Committee had decided that, in future, requests for intersessional departures submitted to the Committee should be reviewed by the Bureau, in consultation with the Secretariat, for subsequent action.

19. At its 379th meeting, on 23 March 1995, the Committee had agreed that proposed changes to the calendar that did not have programme budget implications could be dealt with by the Secretariat, in consultation with the Bureau of the Committee.

20. At its substantive session of 1995, the Committee had decided that requests for intersessional departures submitted to the Committee that involved a change of venue should be referred to the members for approval. Departures that involved other types of changes, as decided upon by the Committee at its substantive session of 1994, should be reviewed by the Bureau, in consultation with the Secretariat, for subsequent action.

21. Requests submitted in 2008, and one request submitted in 2007, for changes of venue or additional sessions/meetings and the action taken by the Committee are set out below.

Organ	*Request*	*Action taken*
Committee on Non-Governmental Organizations	To convene one additional meeting in June 2008 in order to conclude its 2008 resumed session. Conference services to be provided on an "as available" basis.	Request approved
Fifth Committee	To extend the second part of its resumed session by one week, to 6 June 2008. Conference services were to be provided from those reserved for the General Assembly and would be serviced within existing resources.	Request approved

Organ	*Request*	*Action taken*
Advisory Board on Disarmament Matters	To convene the fiftieth session of the Board at Geneva from 9 to 11 July 2008 rather than in New York so as to give members the opportunity to confer with participants in the Conference on Disarmament. Since the Board also serves as the Board of Trustees of the United Nations Institute for Disarmament Research, the Geneva venue enables the Board members to be in close contact with the staff of the Institute.	Request approved
Commission for Social Development	To hold one additional meeting in order to conclude the work of its forty-sixth session, held from 6 to 15 February 2008. Conference services to be provided on an "as available" basis in consultation with Conference Services.	Request approved
Commission on the Status of Women	To hold one additional meeting in order to finish the work of its fifty-second session, held from 25 February to 7 March 2008. Conference services to be provided on an "as available" basis in consultation with Conference Services.	Request approved
UNDP/UNFPA Executive Board	To convene one additional formal meeting in order to complete the work of its second regular session. Conference services to be provided on an "as available" basis and without any adverse effects on the work of the General Assembly and its Main Committees.	Request approved
Conference of the Parties to the United Nations Convention to Combat Desertification	To convene an extraordinary session in New York on 26 November 2007, in order to conclude consideration of item 6 of the agenda of its eighth session, Programme and budget, and to adopt by consensus its core budget. Conference services and facilities to be provided from within existing resources and without any adverse effects on the work of the General Assembly and its Main Committees.	Request approved

B. Meeting statistics of United Nations organs and consultations with/letters to bodies concerning utilization of conference services available to them

Introduction and overview

22. At its 491st meeting, on 8 September, the Committee considered the section of the report of the Secretary-General on the pattern of conferences containing statistical data and analysis of the planned and actual utilization of conference resources allocated to a core sample of bodies that met in New York, Geneva, Vienna and Nairobi in 2007 (A/63/119, paras. 27-41 and annex I). The overall utilization factor at the four duty stations had remained at 83 per cent, the same level as that reported the previous year and above the established benchmark of 80 per cent.

23. The Committee also heard an oral report by the Chairperson on his consultations with five intergovernmental bodies that had utilized less than the applicable benchmark percentage of their allocated resources during the period from 2005 to 2007. As in previous years, the consultations had been designed to assist the bodies concerned to make efficient use of their conference-servicing resources while ensuring that their substantive work was completed successfully.

24. A number of suggestions for improvement had been made during the consultations, including providing advance notice of cancellations; beginning meetings on time, even without a quorum; scheduling shorter meetings if it was anticipated that less time would be required; using any time remaining at the end of the meeting to discuss additional agenda items; releasing unused interpretation services to meetings of regional and other major groupings of Member States; and reducing the number of meetings initially requested to accurately reflect the actual expected demand for conference services without changing the actual entitlements to such services.

25. Late starts and early endings had a particularly negative impact on the utilization factors of a number of intergovernmental bodies, but their impact could be minimized by reinforcing the need for discipline. During the consultations, it had been pointed out that adding "back-up" items to the agendas of certain meetings might undermine the established working methods of the bodies concerned because their programmes of work were based on the availability of high-level speakers and representatives from outside New York whose travel arrangements were fixed. Nevertheless, the bureaux and secretariats concerned had responded positively to the Chairperson's proposal that meeting planners be advised at least one day in advance when it was expected that meetings would end early, thereby making it possible to reassign interpretation services to other meetings. That strategy would be pursued during the sixty-third session of the General Assembly. Efforts would also be made to cooperate closely with meeting planners, as well as to give advance notice of cancellations.

26. At the same meeting, the Committee also considered the section of the report of the Secretary-General on the pattern of conferences concerning the provision of interpretation services to meetings of "as required" bodies (A/63/119, paras. 42-47 and annex II).

Discussion

27. Support was expressed for the ongoing efforts to optimize the use of conference services and, in particular, for the adoption of new and innovative mechanisms to increase the capacity of the Department for General Assembly and Conference Management to deal with unanticipated meeting requests. Additional information was requested on the specific measures taken by the Secretariat to deal with persistent underutilizers, and one delegation wished to know what portion of the unit costs for one meeting with services was discretionary.

28. A representative of the Secretariat explained that the unit costs set out in annex VI to the report related only to conference-servicing functions; the costs of using the meeting room were not included. The Department dealt with all underutilizers in the same proactive fashion, making specific recommendations for improvement. Rather than focusing on the difficult issue of late starts and early endings, it tried to stress the importance of careful planning and the need to reallocate unused resources to other bodies.

29. Some delegations expressed serious concern about the use of the United Nations premises by a few States for activities that neither maintained the respect for the dignity of the Organization nor were in line with the purposes and principles of the United Nations. Delegations stressed that the issue required particular attention since it had created the perception of possible misuse of the premises.

30. Referring to meetings of "as required" bodies, several delegations enquired about the specific entitlements of those bodies and about the relationship between the servicing of those meetings and the servicing of meetings of regional and other major groupings of Member States. It appeared contradictory to suggest that as a result of an increase in the number of meeting requests and the consequent strengthening of the strategic reserve for meetings of "as required" bodies, the ability of the Department to provide interpretation services to regional and other major groupings had been enhanced.

31. A representative of the Secretariat explained that, in general, the meeting entitlements of "as required" bodies, which included open-ended working groups of the General Assembly and the Security Council, were determined when the bodies themselves were established and were set out in either a statement of conference-servicing implications or a statement of programme budget implications. The Department had an obligation to service all such meetings. Although the increased strategic reserve put in place at Headquarters had resulted in an improvement in the provision of services to "as required" bodies, it was still sometimes inadequate, particularly at peak periods, when several such bodies tended to meet in parallel. However, when such bodies cancelled meetings or reduced the number of meetings requested, any unused capacity was redeployed to other meetings. A delegation enquired what was meant by "peak period" and whether it referred to the regular session of the General Assembly. A representative of the Secretariat explained that the peak period was from March to May, when the programme of meetings was particularly heavy. The Department would continue to monitor the situation with a view to determining whether it would be necessary to increase the strategic reserve further during the next biennium.

32. In response to a question about the prioritization of meeting requests, a representative of the Secretariat explained that requests were prioritized according

to the status of the requesting body and the nature of the meeting requested. Plenary meetings took precedence over informal consultations, for instance, but when a number of bodies with equal priority requested meetings at the same time, a first-come, first-served approach tended to be adopted.

C. Provision of interpretation services to meetings of regional and other major groupings of Member States

Introduction and overview

33. At its 491st meeting, on 8 September, the Committee considered the section of the report of the Secretary-General on the pattern of conferences concerning the provision of interpretation services to meetings of regional and other major groupings of Member States (A/63/119, paras. 48-53 and annex III).

Discussion

34. While one delegation expressed concern about the apparently causal relationship between the increased strategic reserve and the increase in the percentage of meetings of regional and other major groupings of Member States that were provided with interpretation services, another pointed out that the availability of additional capacity to service the meetings of such groups was merely an unintended, albeit welcome, by-product of a strengthened strategic reserve.

35. A representative of the Secretariat explained that the Department had increased the strategic reserve in the knowledge that any unused capacity would be reallocated to meetings of regional and other major groupings of Member States. However, no resources, either human or financial, were specifically earmarked for such meetings, since they were serviced entirely from unused resources reallocated from meetings of "as required" bodies. The recent increase in the percentage of meetings held by such groups that had been provided with interpretation services was attributable to a combination of effective planning and the holding of ongoing consultations with the groups.

D. Improved utilization of conference facilities at the United Nations Office at Nairobi

Introduction and overview

36. At its 491st meeting, on 8 September, the Committee considered the section of the report of the Secretary-General on the pattern of conferences concerning the improved utilization of conference facilities at the United Nations Office at Nairobi (A/63/119, paras. 54-55).

Discussion

37. Delegations expressed their satisfaction at the significant progress made by the United Nations Office at Nairobi and expressed the hope that the positive trend would continue. It was suggested that a more aggressive marketing strategy should be adopted in order to encourage additional clients to use the Nairobi conference facilities.

38. Responding to a question about the differences in the cost of holding one meeting with interpretation in six languages and support services in New York versus Nairobi, a representative of the Secretariat explained that the costing components for meetings and documentation services included elements relating to the standard salary cost for both permanent and freelance staff, as well as elements relating to the travel and terminal expenses and daily subsistence allowance of non-local temporary assistance.

E. Improved utilization of the conference centre at the Economic Commission for Africa

Introduction and overview

39. At its 491st meeting, on 8 September, the Committee considered the section of the report of the Secretary-General on the pattern of conferences concerning the conference centre at the Economic Commission for Africa (A/63/119, paras. 56-58).

Discussion

40. Delegations expressed satisfaction at the significant improvement in the rate of utilization of the conference centre at the Economic Commission for Africa and expressed hope that the positive trend would continue.

41. In response to a request for clarification, a representative of the Secretariat explained that the Department for General Assembly and Conference Management was not involved in the management of the conference centre because section 2 of the regular budget covered only the four main duty stations.

Chapter IV

Impact of the capital master plan, accelerated strategy IV, on meetings held at Headquarters and other issues during its implementation

Introduction and overview

42. At its 492nd meeting, on 8 September 2008, the Committee on Conferences considered the section of the report of the Secretary-General on pattern of conferences concerning the impact on meetings held at Headquarters during the implementation of the capital master plan, strategy IV (phased approach) (A/63/119, paras. 59-65). The accelerated strategy for the implementation of the capital master plan would shorten the overall time needed for the renovation but, in so doing, would increase the potential for disruption. While sufficient conference facilities would be available to accommodate all core activities of the intergovernmental bodies normally meeting at Headquarters, on a temporary basis fewer facilities would be available for parallel meetings sometimes held by calendar bodies outside of their mandated entitlement, as well as side events that are customarily organized alongside calendar meetings. The staff of the Department for General Assembly and Conference Management would be scattered across five separate locations and current provisions for the accommodation of temporary staff were inadequate. That situation could affect the Department's ability to deliver all mandated outputs in a timely fashion at times of peak demand.

43. A related and as yet unresolved issue was the additional staffing needs for information technology support services, which would be expected to ensure that over a dozen mission-critical systems in multiple locations performed as required throughout the renovation process. In that connection, the Committee was urged to impress upon the General Assembly the need for sufficient numbers of permanent Professional staff for the Information and Communications Technology Section during the upcoming critical period.

Discussion

44. Delegations stressed that the implementation of the accelerated capital master plan must not have any negative impact on the quality and availability of conference services or the equal treatment and working conditions of language services in all six official languages. Concern was expressed regarding the fire doors and barriers which had been installed in the General Assembly Building and the Secretariat Building without consulting Member States. This did not appear to be a rational use of resources given the imminent launch of the plan's construction phase. Several delegations asked whether those doors were in compliance with the United Nations Convention on the Rights of Persons with Disabilities, as they made entry and exit from conference rooms and common areas of the buildings more difficult. Concern was also expressed that the "Cool United Nations" initiative, aimed at contributing to global efforts to combat climate change by reducing the carbon footprint of United Nations Headquarters, appeared to present measures affecting the working conditions not only of the Secretariat, but of Member States as well. In that connection, it was underlined that measures relating to the utilization of conference facilities, regardless of their essence and potential benefits, should be duly discussed

and decided upon in the appropriate intergovernmental bodies, namely the Committee on Conferences and the Fifth Committee.

45. Members of the Committee also wished to know: (a) if the 750 staff of the Department for General Assembly and Conference Management scheduled to move to the Albano Building at 305 East 46th Street represented the entire staff of the Department; (b) the projected date of transfer to the swing space; and (c) the criteria applied in determining which meetings were included in the category of core activities. More detailed information was also requested on the financial implications for conference services of associated costs of the capital master plan.

46. In response, a representative of the Capital Master Plan Office said that the decision to install the fire doors had been taken by the Department of Management and the Department of Safety and Security in consultation with the host country authorities, not by the Office. The purpose of the doors was to provide containment in the event of a fire, since neither the Secretariat nor the General Assembly Buildings currently had a sprinkler system. Although lacking in aesthetic appeal and not user-friendly, the doors met the accessibility standards established in the Americans with Disabilities Act.

47. The Secretary-General had instituted the "Cool United Nations" initiative not as a cost-saving measure, but to lead by example in the effort to combat climate change.

48. The 750 staff members moving to the Albano Building represented the entire documentation chain, from submission through text processing. The move was currently scheduled for the first quarter of 2009. Other Department staff would be located in the DC-1 and DC-2 Buildings, the United Nations Institute for Training and Research (UNITAR) Building and at other locations within the United Nations campus during the construction phase. The most complete list of core activities available was the calendar of conferences. Delegations were informed that it might not be possible to accommodate all side events and parallel activities surrounding the meetings listed therein. It was possible that, by limiting side events, space could be made available for meetings of regional groups.

Chapter V
Integrated global management

Introduction and overview

49. At its 492nd and 495th meetings, on 8 and 10 September, the Committee on Conferences considered the section of the report of the Secretary-General on the pattern of conferences concerning integrated global management (A/63/119, paras. 7-12). Within the framework of integrated global management, efforts to standardize working methods and enhance integration and resource-sharing were ongoing. The Department for General Assembly and Conference Management was also continuing to move forward with the implementation of the global information technology initiative, which had been endorsed by Member States, comprising three projects: a global reporting data warehouse (project 1), a global solution for planning and servicing of meetings (project 2) and a global solution for documentation planning and processing (project 3). Progress was monitored regularly by means of videoconferences and shared electronic workspaces. The Department planned to conduct an internal evaluation of the entire integrated global management exercise in late 2009 to determine its benefits to the Department, Member States and duty stations and expected to report on lessons learned, taking local specificities into account, to the Committee on Conferences at its substantive session of 2009.

Discussion

50. The view was expressed that the purpose of integrated global management was to ensure a balanced division of labour between Headquarters and other duty stations, with the goal of increasing the quality of interpretation and translation in all official languages and at all duty stations. In harmonizing methods of work, care must be taken to respect the unique aspects of each duty station and language group and to observe the principle of equal grade for equal work. All integrated global management initiatives must comply with resolutions of the General Assembly and other applicable mandates. Cost savings were another expected benefit of the initiative; the Committee would look forward to receiving information on the savings realized from the streamlining and harmonization of processes.

51. In reply to a request from delegations for clarification regarding lateral transfers of staff between duty stations, a representative of the Secretariat said that in 2002, the Under-Secretary-General for General Assembly and Conference Management had been given the authority to transfer staff among the four main duty stations, namely, New York, Geneva, Vienna and Nairobi, in view of the need for experienced staff and that that authority had been extended to the regional commissions in 2004. At the departmental coordination meeting held in June 2008, it was noted that New York was no longer an attractive posting for language staff and that a significant migration towards Geneva and Vienna was taking place. The effective management of lateral transfers of staff between the duty stations and the regional commissions through internal vacancy announcements along with an accelerated schedule of competitive language examinations were two measures suggested to avoid destabilizing the staffing tables of any particular duty station.

52. In response to a question regarding cooperation between Headquarters and the Economic Commission for Africa (ECA) through the assignment of a senior reviser

to ECA in exchange for a translator at the P-3 level, a representative of the Secretariat said that the integrated global management project did not formally extend to the regional commissions, but as all the commissions had conference-servicing units, it made sense to coordinate activities both formally and informally. The staff exchange with ECA served the purpose of providing training for Headquarters staff through exposure to the conditions and issues pertinent to Africa, and for ECA staff through exposure to information technology systems and working methods that could be useful in their work. The regional commissions, which did not have dedicated support for terminology research as did New York and Geneva, had also begun to coordinate with the main duty stations in that area. In recognition of the fact that the market for the outsourcing of translation was global rather than local, New York, Geneva, Vienna and Nairobi were using a common roster for contractual translation on a pilot basis. The roster included access to quality control evaluations of the work of contractors. A detailed report on that experience would be presented at the 2009 substantive session. In reply to a request for clarification regarding common rosters, a representative of the Secretariat explained that the Department maintained three types of rosters. The first type was established on the basis of the results of competitive examinations for recruitment to permanent language posts and was used by all duty stations and the regional commissions; the second was the common roster for contractual translation; and the third was a roster for the recruitment of short-term staff under the 300 series of the Staff Rules that was specific to both the language and the duty station, drawing mainly on the local freelance market for reasons of cost-effectiveness. The Office of Internal Oversight Services and the Board of Auditors had suggested that the rosters of short-term staff should be common as well. That would be feasible, but it remained unclear whether any value would be added by adopting that approach.

Chapter VI
Documentation and publication-related matters

Introduction and overview

53. At its 492nd and 495th meetings, on 8 and 10 September, the Committee considered the section of the report of the Secretary-General on the pattern of conferences concerning documents management (A/63/119, paras. 66-90 and annex V). Introducing the report, the Under-Secretary-General for General Assembly and Conference Management informed the Committee that the adoption of more robust document planning rules at Headquarters had, for the most part, led to improvements in the timely submission of documentation and increased compliance with page limits. There was, however, scope for further improvement. The Department therefore continued to impress upon all concerned the need for an orderly document production workflow.

Discussion

54. While acknowledging the challenges facing the Department in the area of documents management, several delegations expressed serious concern about the persistently late submission, processing and issuance of documents in all six official languages. Particular reference was made to the problems that had dogged the Fifth Committee during the second part of the resumed session, when the late issuance of a significant volume of documentation had had extremely adverse effects on its substantive work. There was general agreement on the need to take the steps necessary to prevent the recurrence of that situation.

55. A number of delegations raised the issue of accountability and, in that connection, enquired as to the measures taken to raise author departments' awareness of the need for timely submission. More detailed information and statistics on the reasons for author departments' failure to comply with submission deadlines were requested, and it was suggested that sanctions should be imposed on managers responsible for the late submission of documents. Further clarification of the slotting system and of the criteria used to prioritize the various types of document was also requested.

56. Representatives of the Secretariat pointed out that the various measures implemented to encourage author departments to submit documents on time, which included an aggressive reminder system, the "naming and shaming" of persistent offenders in the Secretary-General's report on the pattern of conferences and ongoing consultations with the departments concerned, had borne fruit: during the reporting period, the majority of author departments had reached or exceeded the 90 per cent compliance target set out in the Secretary-General's compact with the Under-Secretary-General. The reasons for late submission cited by author departments included the delayed availability of information to be included in the report in question and the failure to conclude the relevant consultations within the original time frame.

57. Once documents reached the Department, they were almost always processed within the established time limits. Linear document processing, while most effective, was frequently impossible owing to the unpredictable nature of the demand for documents as well as the unpredictable length and quality of such documents. As a general rule, in-session documentation, reports of the Advisory

Committee on Administrative and Budgetary Questions and draft resolutions received priority treatment and, where necessary and as mandated by the General Assembly, Fifth Committee documents were processed on a rush basis, albeit at a higher cost. Any adjustments to processing schedules were made in consultation with the secretariats of the bodies concerned. In order to address the specific problems affecting the timely submission of Fifth Committee documentation, the Secretariat intended to hold annual planning meetings for the departments concerned with a view to agreeing on appropriate timelines for the preparation and approval of the documents at issue.

58. Representatives of the Department of Peacekeeping Operations and the Department of Management emphasized that the late submission of various Fifth Committee documents during the second part of the resumed session had been due to exceptional circumstances that were unlikely to recur. They also gave an overview of the measures being implemented to streamline and improve the budget preparation process with a view to ensuring that, in future, all relevant documents were submitted on time. Those measures included providing in situ support to missions during the drafting process and adopting a staggered approach to the submission of documentation.

59. It was suggested that the time taken to translate documents into all six official languages might be one factor delaying the issuance of such documents. In response, a representative of the Secretariat pointed out that the workload standard for translators, which currently stood at five pages per day, had been developed as a planning tool rather than as a performance measure. Many translators regularly exceeded that standard.

Chapter VII
Translation and interpretation-related matters

Introduction and overview

60. At its 493rd, 494th and 495th meetings, on 9 and 10 September, the Committee considered section VI of the report of the Secretary-General on pattern of conferences, concerning translation and interpretation-related matters (see A/63/119, "Demographic transition in the language services" (paras. 91-95), "Contractual translation and quality control" (paras. 96-100), "Impact of freelance recruitment on quality of interpretation at all duty stations" (paras. 101-105) and "Current and future vacancies at the United Nations Office at Nairobi" (paras. 106-108)). In introducing the report, the Under-Secretary-General for General Assembly and Conference Management said that the continuing exodus from Headquarters of competent and experienced language staff remained a cause for concern. The insufficient capacity of the Office of Human Resources Management to carry out the necessary recruitment processes in a timely manner was particularly worrying, especially given the fact that, once hired, new recruits required extensive coaching and training before they could be expected to function as replacements for staff who were retiring. The ongoing demographic transition within the Department could jeopardize the quality of services on which Member States relied. Accordingly, a number of steps were being taken to address the situation. Additional competitive examinations were being scheduled and an outreach programme geared towards universities had been developed. A number of memorandums of understanding had already been concluded with universities training potential language professionals. The addition of a departmental training coordinator had greatly facilitated the training and outreach programme, and those efforts would soon begin to bear fruit.

61. The shortage of qualified interpreters would have an adverse effect on the servicing of the Follow-up International Conference on Financing for Development to Review the Implementation of the Monterrey Consensus, to be held in Qatar in November 2008, which overlapped with the United Nations Climate Change Conference to be held in Poland in early December 2008 and the final weeks of the main part of the sixty-third session of the General Assembly at Headquarters in New York. In order to address that issue, the Under-Secretary-General of the Department asked the Committee to request the General Assembly to grant a temporary waiver of the ceiling on United Nations earnings for retirees for the duration of the sixty-third session. A permanent increase of that ceiling would provide a more sustainable solution to the problem, but a more structural solution would be an extension of the retirement age to 65.

62. Representatives of conference services at the United Nations Offices at Geneva, Nairobi and Vienna participated via videoconference in the 494th meeting of the Committee and discussed the theme of strategic workforce planning, focusing on outreach and training. A non-paper on that theme was distributed to members.

Geneva

63. The Director of the Division of Conference Management at the United Nations Office at Geneva emphasized the urgent need for concrete measures to address the difficulties caused by the ongoing demographic transition. While the Division had already participated in a number of outreach activities, including playing host to the

forum of the International Permanent Conference of University Institutes of Translators and Interpreters, the ever-increasing demands placed on translators and interpreters often meant that they were unable to avail themselves of useful training opportunities or to share their professional expertise with educational institutions in the context of the outreach programme. In the absence of additional resources, that situation looked set to continue.

64. The most pressing challenges currently facing the Division were connected with the exponential and ongoing increase in the servicing requirements of the Human Rights Council and its subsidiary bodies. In particular, the documentation requirements associated with the universal periodic review mechanism were placing an enormous strain on the Division's resources. Translators and revisers were working under pressure to process documents, many of which were submitted late and in the wrong format; that situation had resulted in a further increase in the backlog of summary records. In that regard, it might be appropriate to consider, as part of the outreach and training programme, hiring university students to translate summary records under the supervision of staff revisers.

Nairobi

65. The Chief of the Division of Conference Services in Nairobi drew attention to the acute difficulties facing that duty station in the area of recruiting and retaining high-level language professionals. The shortage of such professionals at the global level, combined with a declining interest in postings to Nairobi, had exacerbated an already serious problem. It was therefore essential to increase the attractiveness of the duty station by, inter alia, adding a number of higher-level language posts. By offering 11-month contracts to translators and interpreters who had not yet passed the relevant competitive examinations, the Division was hoping to groom prospective new recruits and encourage them to stay in Nairobi. That exercise was limited in scope, however, owing to the need to ensure the highest standards of quality. In the longer term, the "Africa project", described in the non-paper circulated to Committee members, was designed to establish contacts with educational establishments in Africa with a view to developing training programmes for language professionals, thereby contributing to the strengthening of Africa's conference-servicing capacity. The ultimate aim of the project was to provide an adequate pool of highly competent university-trained language professionals capable of delivering quality language services to both local and international organizations.

Vienna

66. The Chief of the Conference Management Service at the United Nations Office at Vienna said that outreach included activities directed both outside the Secretariat and the United Nations system and within the Secretariat, as staff already on board provided a pool of potential additions to conference services in many job categories. He viewed the current staffing situation as a result of many factors, including the lack of interest among young people, especially with English as a mother tongue, in pursuing language professions, and the demand for language skills as a useful asset in other types of jobs, which limited the pool of potential recruits. In addition, many successful candidates in language examinations also lost to the system because of the slow recruitment process.

67. The Department should ask itself if its recruitment criteria should be adjusted to take into account current realities. As an intermediate arrangement, a bridge between unpaid internship and permanent or freelance employment could be created through the establishment of a traineeship programme in order to enlarge the pool of potential recruits. Some universities, especially in the English-speaking world, included in their curriculums such a period of "industrial attachment" for their students, and the United Nations could explore the possibility of becoming a receiving institution. The Organization could offer 11-month contracts to trainees with the potential to pass the competitive examinations. A relaxation of the rules governing internships could also be considered in order to attract more candidates. The model of the interpretation and translation training programmes formerly carried out in Moscow and Beijing could be followed, targeting specific language groups under a joint agreement between the United Nations and a Government or educational institution.

68. The Department could take the lead, in collaboration with the Office of Human Resources Management, in developing new concepts of workforce management. As an interim measure, testing and recruitment of language staff could be decentralized to allow duty stations to be given the authority to certify staff after a certain period of successful service on cumulative short-term contracts, perhaps two years. Such candidates could be given two-year fixed-term contracts in lieu of passing the competitive examination. The requirement of a second official language as a qualification for sitting the examination could be relaxed or dropped altogether, thus increasing the eligible pool of professionals.

69. In the area of external outreach, Vienna had made contacts with more than a dozen universities over the past two years. Internal outreach activities included specialized training on such subjects as trade law or outer space for translators and other conference-servicing staff. Library and linguistic support to all the Vienna-based organizations and calls for volunteers to staff outside the Department to service large conferences and meetings along with core staff to provide them with exposure to its work. Many such volunteers had expressed interest in joining the Department in the future.

Discussion

Geneva

70. Committee members expressed concern about the situation at the United Nations Office at Geneva. Some delegations, however, pointed out that a number of additional interpreter, translator and reviser posts had recently been established in Geneva. In response to questions regarding the impact of that extra capacity, the Committee was told that the Division of Conference Management was expected to service all meetings of the Human Rights Council and its associated bodies, including the three annual sessions of the universal periodic review mechanism, from within existing resources. The additional language posts referred to by delegations, many of which had not yet been filled, had been offset by reductions in other areas of the Division or were intended to be used for monitoring the quality of contractual translation. Accordingly, the Division had been forced to neglect its other clients in order to meet its obligations to the Human Rights Council. A longer-term solution to the problem was needed, and so a joint task force, comprising representatives of the Division and representatives of the Office of the United

Nations High Commissioner for Human Rights (OHCHR), had been established. The report of the task force, which contained a detailed statistical analysis of the situation and recommendations for remedial measures, would shortly be submitted to the Human Rights Council.

71. The view was expressed that additional documents processing capacity would not solve the problem of late submission described in paragraph 71 of the report on the pattern of conferences. However, one delegation reiterated its support for the allocation of additional resources to ensure the servicing of the universal periodic review mechanism. On the issue of temporary assistance, concerns were expressed about the apparent difficulty of recruiting competent freelance interpreters in Geneva. It was noted in response that, while the Geneva freelance market was buoyant, the United Nations was in competition with other Geneva-based organizations and European institutions for the services of freelancers. It was particularly difficult to obtain additional capacity at short notice.

72. In answer to a query about the depletion of the rosters, the representative of the Division of Conference Management agreed that the situation was critical. Resources were needed for additional competitive examinations, since recent examinations had not yielded the expected number of successful candidates. Unforeseen events, such as the refusal of employment offers by potential recruits, further complicated matters.

Nairobi

73. Committee members expressed concern about the staffing situation at the United Nations Office at Nairobi and requested more detailed information on the reasons for that duty station's apparent unpopularity. In response, it was pointed out that Nairobi was classified as a hardship duty station (category C). Despite the financial advantages of accepting a post in Kenya, many potential recruits did not wish to subject either themselves or their families to the sometimes difficult living conditions.

74. Responding to a query regarding the comparatively high unit cost of a meeting with interpretation in Nairobi, the representative of the Division of Conference Services clarified that, given the acute shortage of local temporary assistance, the additional costs were attributable to the travel expenses and daily subsistence allowance of internationally recruited interpreters. It was hoped that the Africa project, for which there was overwhelming support in Africa and beyond, would eventually increase the pool of local freelancers, thereby reducing the need to hire internationally. One delegation expressed concern about the uneven quality of freelance interpreters; it was pointed out that the use of interpreters affiliated with the International Association of Conference Interpreters (AIIC) served as a guarantee of quality.

Vienna

75. Interest was expressed in the proposal to establish a traineeship programme, which would be modelled on similar programmes in use in the institutions of the European Union. In reply to a question about quality control of contractual translation, it was reported that the Office had come close to meeting its ambitious target of 35 per cent for outsourcing, which should be offset by more meaningful internal quality control. However, it still lacked dedicated resources for quality

control in the form of P-5 senior revisers, and thus had been forced to improvise solutions by hiring short-term senior revisers or assigning those tasks to P-4 staff. The weaker performance of freelance staff in some interpretation booths mentioned in paragraph 104 of the report of the Secretary-General was a matter of concern, and it was suggested that Vienna might profit from the experience of Nairobi, where the overall quality was considered satisfactory. It was pointed out that the technical subject matter of many meetings held in Vienna was a factor, and that, although performance of freelance interpreters might be weaker than that of permanent staff, it still met established standards. The view was expressed that the exhaustion of rosters and the demographic transition could have been foreseen at an earlier point, before the situation reached crisis proportions.

General discussion

76. The Committee reaffirmed its support for efforts to maintain the highest standards of quality in both translation and interpretation. The German Translation Service at Headquarters was commended for the excellent services it provided to Member States. Dissatisfaction was expressed, however, with the quality of interpretation from Russian into English. The Committee also expressed support for outreach to universities and schools of translation in all regions, especially in Latin America and Arabic-speaking countries. It also welcomed efforts to work with the Examinations and Tests Section of the Office of Human Resources Management to hold more frequent competitive examinations in all official languages to replenish rosters for language posts.

77. The proposal to waive or raise the ceiling on United Nations earnings for retirees in translation and interpretation as a way to ease the staffing shortage during the demographic transition was a cause for concern to many delegations. It could potentially set a precedent and could be viewed as giving special treatment to certain occupational groups. Furthermore, the demographic transition had long been foreseen, and other methods such as a more frequent schedule of competitive examinations should have been taken earlier. Raising the earnings ceiling was seen as a stop-gap measure, while long-term solutions were needed and could be found through outreach and increased contacts with educational institutions.

78. A representative of the Secretariat said that many successful candidates now on the rosters did not wish to accept permanent employment, and that such human factors as resignations, deaths and staff moving to other departments were involved as well. The distinction between language staff and other staff in respect of the earnings ceiling for retirees had been introduced by the General Assembly itself many years earlier, in recognition of the fact that retirees were essential in order to maintain quality, and that it was in the interests of the Organization to provide a different ceiling for retired language staff. In 2003, by its resolution 57/305, the Assembly had abandoned the practice of expressing that ceiling in dollars and had instead set the ceiling at 125 workdays. Action by the Assembly would be required for any waiver of or change to the ceiling.

79. The Committee also expressed concern at the situation regarding the servicing of the Follow-up International Conference on Financing for Development in Qatar, which overlapped with the United Nations Climate Change Conference in Poland and the end of the main part of the sixty-third session of the General Assembly. The question was raised whether the use of retirees was the only solution to the problem,

and whether the search for freelance interpreters on the international commercial market had been sufficiently thorough. A difference in interpretation of the legislative intent of the relevant resolution between the Department for General Assembly and Conference Management and the Office of Human Resources Management was noted; the Office of Human Resources Management took it to mean calendar days, which included weekends, while the Department interpreted it as working days. Some 15 retirees would have reached the ceiling before the conferences were involved; if agreement could be reached on that interpretation, most of them could be employed during that period of heavy demand. A representative of the Secretariat stressed that the necessary conference servicing would be provided to the two important conferences, but that no reserves would be available for unforeseen meetings at Headquarters during that period without the use of retirees. As for the commercial freelance market, it was not the current practice to hire interpreters who had not passed the freelance test because of the need to ensure a sufficient level of quality in their performance. Some Committee members suggested including specific language in the resolution requesting that emergency measures be considered in this regard so as to ensure that the meetings were provided with the mandated services. The Fifth Committee would therefore need to consider the resolution in October in order to ensure that timely action could be taken.

Annex I

Draft resolution

The Committee on Conferences recommends to the General Assembly the adoption of the following draft resolution: Pattern of conferences

The General Assembly,

Recalling its relevant resolutions, including resolutions 40/243 of 18 December 1985, 41/213 of 19 December 1986, 43/222 A to E of 21 December 1988, 51/211 A to E of 18 December 1996, 52/214 of 22 December 1997, 53/208 A to E of 18 December 1998, 54/248 of 23 December 1999, 55/222 of 23 December 2000, 56/242 of 24 December 2001, 56/254 D of 27 March 2002, 56/262 of 15 February 2002, 56/287 of 27 June 2002, 57/283 A of 20 December 2002, 57/283 B of 15 April 2003, 58/250 of 23 December 2003, 59/265 of 23 December 2004, 60/236 A of 23 December 2005, 60/236 B of 8 May 2006 and 61/236 of 22 December 2006 and 62/225 of 21 December 2007,

Reaffirming its resolution 42/207 C of 11 December 1987, in which it requested the Secretary-General to ensure the equal treatment of the official languages of the United Nations,

Having considered the report of the Committee on Conferences for 2008,[1] the relevant reports of the Secretary-General[2] and the report of the Office of Internal Oversight Services of the Secretariat,[3]

Reaffirming the pertinent provisions relating to conference services in its resolutions on multilingualism, in particular in resolution 61/266,

I.
Calendar of conferences and meetings

1. *Approves* the draft revised calendar of conferences and meetings of the United Nations for 2009, as submitted by the Committee on Conferences,[4] taking into account the observations of the Committee and subject to the provisions of the present resolution;

2. *Authorizes* the Committee on Conferences to make any adjustments to the calendar of conferences and meetings for 2009 that may become necessary as a result of actions and decisions taken by the General Assembly at its sixty-third session;

3. *Notes with satisfaction* that the Secretariat has taken into account the arrangements referred to in General Assembly resolutions 53/208 A, 54/248, 55/222, 56/242, 57/283 B, 58/250, 59/265, 60/236 A, 61/236 and 62/225 concerning Orthodox Good Friday and the official holidays of Eid al-Fitr and Eid al-Adha, and

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[1] *Official Records of the General Assembly, Sixty-third Session, Supplement No. 32* (A/63/32).
[2] A/63/119 and Add.1.
[3] A/63/94.
[4] *Official Records of the General Assembly, Sixty-third Session, Supplement No. 32* (A/63/32), annex II.

requests all intergovernmental bodies to observe those decisions when planning their meetings;

4. *Requests* the Secretary-General to ensure that any modification to the calendar of conferences and meetings is implemented strictly in accordance with the mandate of the Committee on Conferences and other relevant resolutions of the General Assembly;

II.

A. Utilization of conference-servicing resources

1. *Reaffirms* the practice that, in the use of conference rooms, priority must be given to the meetings of Member States;

2. *Notes* that the overall utilization factor at the four main duty stations remained at 83 per cent in 2007, the same as in 2006, which is above the established benchmark of 80 per cent;

3. *Welcomes* the steps taken by those bodies that have adjusted their programmes of work in order to achieve the optimum utilization of conference-servicing resources, and requests the Committee on Conferences to continue consultations with the secretariats and bureaux of bodies that underutilize their conference-servicing resources;

4. *Recognizes* that late starts and unplanned early endings seriously affect the bodies' utilization factor owing to the amount of time lost, and invites the secretariats and bureaux of bodies to pay adequate attention to avoiding late starts and unplanned early endings;

5. *Notes* that the percentage of meetings held by the bodies entitled to meet "as required" that were provided with interpretation services in New York in 2007 was 88 per cent, and requests the Secretary-General to continue to report on the provision of conference services to these bodies through the Committee on Conferences;

6. *Recognizes* the importance of meetings of regional and other major groupings of Member States for the smooth functioning of the sessions of intergovernmental bodies, and requests the Secretary-General to ensure that, as far as possible, all requests for conference services for the meetings of regional and other major groupings of Member States are met;

7. *Acknowledges with appreciation* the improvement in the percentage of meetings held by regional and other major groupings of Member States that were provided with interpretation services at the four main duty stations, which increased to 84 per cent in 2007 from 76 per cent in 2006, and requests the Secretary-General to continue to employ innovative means to address the difficulties experienced by Member States owing to the lack of conference services for some meetings of regional and other major groupings of Member States and to report thereon to the General Assembly through the Committee on Conferences;

8. *Once again urges* intergovernmental bodies to spare no effort at the planning stage to take into account the meetings of regional and other major groupings of Member States, to make provision for such meetings in their programmes of work and to notify conference services, well in advance, of any cancellations so that unutilized conference-servicing resources may, to the extent

possible, be reassigned to meetings of regional and other major groupings of Member States;

9. *Notes with satisfaction* that, in accordance with several General Assembly resolutions, including resolution 61/236, section II.A, paragraph 9, in conformity with the headquarters rule, all meetings of Nairobi-based United Nations bodies were held in Nairobi in 2007, and requests the Secretary-General to report thereon to the Assembly at its sixty-fourth session through the Committee on Conferences;

10. *Notes with appreciation* ongoing promotional efforts and initiatives undertaken by the management of the United Nations conference centre of the Economic Commission for Africa, which led to a continued upward trend in utilization of the premises in 2007;

11. *Requests* the Secretary-General to continue to explore means to increase the utilization of the conference centre of the Economic Commission for Africa, bearing in mind the headquarters minimum operating security standards, and to report thereon to the General Assembly at its sixty-fourth session;

B. Impact of the capital master plan, strategy IV (phased approach), on meetings held at Headquarters during its implementation

1. *Requests* the Secretary-General to ensure that implementation of the capital master plan, including the temporary relocation of conference-servicing staff to a swing space, will not compromise the quality of conference services provided to Member States in the six official languages and the equal treatment of the language services, which should be provided with equally favourable working conditions and resources, with a view to receiving maximum quality of services;

2. *Requests* all meeting requesters and organizers to liaise closely with the Department for General Assembly and Conference Management of the Secretariat on all matters related to the scheduling of meetings to allow maximum predictability in coordinating activities at Headquarters during the construction period;

3. *Requests* the Committee on Conferences to keep the matter under constant review, and requests the Secretary-General to report regularly to the Committee on matters pertaining to the calendar of conferences and meetings of the United Nations during the construction period;

4. *Requests* the Secretary-General to continue to provide adequate information technology support for conference services within the existing resources of the Department to ensure their seamless operation throughout the implementation of the capital master plan;

5. *Notes* that during the implementation of the capital master plan, a part of the conference-servicing staff and information technology resources of the Department for General Assembly and Conference Management will be temporarily relocated to a swing space, and requests the Secretary-General to continue to provide adequate support, within the existing resources of the Department, to ensure continued maintenance of the information technology facilities of the Department, implementation of the global information technology initiative and delivery of quality conference services;

6. *Requests* the Secretary-General to consult Member States on initiatives that affect the utilization of conference services and conference facilities;

III.
Integrated global management

1. *Notes with appreciation* the progress achieved in the implementation of the global information technology project, aimed at integrating, across duty stations, information technology into meetings management and documentation-processing systems, and the global approach to harmonizing standards and information technology and sharing good practices and technological achievements among conference services at the four main duty stations;

2. *Also notes with appreciation* the initiatives undertaken in the context of integrated global management aimed at streamlining procedures, achieving economies of scale and improving the quality of conference services, and in this regard stresses the importance of ensuring equal treatment of conference-servicing staff as well as the principle of equal grade for equal work at the four main duty stations;

3. *Emphasizes* that the major goals of the Department for General Assembly and Conference Management are to provide high-quality documents in a timely manner in all official languages in accordance with established regulations, as well as high-quality conference services to Member States at all duty stations, and to achieve those aims as efficiently and cost-effectively as possible, in accordance with the relevant resolutions of the General Assembly;

4. *Requests* the Secretary-General to include in his next report on the pattern of conferences information about the financial savings achieved through implementation of the integrated global management projects;

5. *Also requests* the Secretary-General to ensure that all language services are given equal treatment and are provided with equally favourable working conditions and resources, with a view to achieving maximum quality of those services, with full respect for the specificities of the six official languages and taking into account their respective workloads;

6. *Reiterates* the need for the Secretary-General to ensure the compatibility of technologies used in all duty stations and to ensure that they are user-friendly in all official languages;

7. *Requests* the Secretary-General to complete the task of uploading all important older United Nations documents onto the United Nations website in all six official languages on a priority basis, so that these archives are also available to Member States through that medium;

8. *Reiterates* that the satisfaction of Member States is a key performance indicator in conference management and conference services;

9. *Requests* the Secretary-General to continue to ensure that measures taken by the Department for General Assembly and Conference Management to seek the evaluation by Member States of the quality of the conference services provided to them, as a key performance indicator of the Department, provide equal opportunities to Member States to present their evaluations in the six official languages of the United Nations and are in full compliance with relevant resolutions of the General

Assembly, and requests the Secretary-General to report to the Assembly, through the Committee on Conferences, on progress made in this regard;

10. *Also requests* the Secretary-General to continue to explore best practices and techniques in client satisfaction evaluations and to report on a regular basis to the General Assembly on the results achieved;

11. *Welcomes* the efforts made by the Department for General Assembly and Conference Management to seek the evaluation by Member States of the quality of the conference services provided to them, and requests the Secretary-General to continue to explore innovative ways to systematically capture and analyse feedback from Member States and committee chairpersons and secretaries on the quality of conference services and to report thereon to the General Assembly through the Committee on Conferences;

12. *Requests* the Secretary-General to keep the General Assembly apprised of progress made in integrated global management;

13. *Also requests* the Secretary-General to ensure that the administrative policies, practices and procedures of conference services developed on the basis of recommendations of the task forces are in full compliance with relevant General Assembly resolutions;

IV.
Documentation and publication-related matters

1. *Emphasizes* the paramount importance of the equality of the six official languages of the United Nations;

2. *Reaffirms* that the Fifth Committee is the appropriate Main Committee of the General Assembly entrusted with responsibilities for administrative and budgetary matters;

3. *Stresses* that matters related to conference management, including documentation, fall within the purview of the Fifth Committee;

4. *Reiterates with concern its request* to the Secretary-General to ensure that the rules concerning the simultaneous distribution of documents in all six official languages are strictly respected as regards both the distribution of printed copies and the posting of parliamentary documentation on the Official Document System and the United Nations website, in keeping with section III, paragraph 5, of its resolution 55/222;

5. *Reaffirms its decision* in section III, paragraph 9, of its resolution 59/265 that the issuance of documents in all six official languages on planning, budgetary and administrative matters requiring urgent consideration by the General Assembly shall be accorded priority;

6. *Requests* the Secretary-General to improve the documents planning process to ensure that the Fifth Committee receives in the six official languages all documents necessary for its consideration of a particular item, including reports of the Advisory Committee on Administrative and Budgetary Questions, within the established time limits;

7. *Reiterates its request* to the Secretary-General to direct all departments of the Secretariat to include the following elements in their reports:

(a) Summary of the report;

(b) Consolidated conclusions, recommendations and other proposed actions;

(c) Relevant background information;

8. *Reiterates its request* that all documents submitted to legislative organs by the Secretariat and intergovernmental and expert bodies for consideration and action have conclusions and recommendations in bold print;

9. *Requests* the Secretary-General to continue to take steps to improve the quality and accuracy of meeting records in all six official languages through full reliance in the preparation and translation of those records on sound recordings and written texts of statements as they were delivered in the original languages;

10. *Expresses its deep concern* at the unprecedentedly high level of late submission of documentation by author departments, which, in turn, has a negative impact on the functioning of intergovernmental bodies, and requests the Secretary-General to report to the General Assembly at its sixty-fourth session, through the Committee on Conferences, on urgent measures taken to improve overall timely submission, in particular, by those submitting entities with submission compliance below 90 per cent for three years in a row;

11. *Notes with concern* the unprecedented delays in documents issuance in 2008, which heavily impacted the work of the General Assembly, and requests the Secretary-General to elaborate on more effective accountability measures to ensure that both authors and their senior managers provide for the timely issuance of documents in all six official languages and to report to the General Assembly at its sixty-fourth session through the Committee on Conferences;

12. *Requests* the Secretary-General to enhance his efforts to address the problem cited in paragraph 10 of the present resolution, particularly concerning documentation considered at the second resumed session of the Fifth Committee during the sixty-second session of the General Assembly, including convening the task force formed to study this matter, to provide an interim report on documentation concerning peacekeeping financing and to report on the results of these consultations and actions taken to solve this problem to the General Assembly through the Committee on Conferences at its organizational session in 2009, in order for the Fifth Committee to consider this report at its second resumed session, and to further provide a comprehensive report to the General Assembly at its sixty-fourth session through the Committee on Conferences;

13. *Stresses* the importance of the concordance principle in order to ensure equally valid texts of resolutions in all six official languages;

V.
Translation and interpretation-related matters

1. *Requests* the Secretary-General to redouble his efforts to ensure the highest quality of interpretation and translation services in all six official languages;

2. *Reiterates its request* that the Secretary-General make sure that the terminology used in the translation and interpretation services reflects the latest linguistic norms and terminology of the official languages in order to ensure the highest quality;

3. *Takes note* of the recommendations provided by the Office of Internal Oversight Services of the Secretariat in its report,[5] and requests the Secretary-General to ensure their full implementation and to report thereon to the General Assembly at its sixty-fourth session through the Committee on Conferences;

4. *Reaffirms* section IV, paragraph 3, of its resolution 59/265, section IV, paragraph 4, of its resolution 60/236 B and section V, paragraph 3, of its resolution 61/236, and reiterates its request that the Secretary-General, when recruiting temporary assistance in the language services, ensure that all language services are given equal treatment and are provided with equally favourable working conditions and resources, with a view to achieving maximum quality of their services, with full respect for the specificities of each of the six official languages and taking into account their respective workloads;

5. *Expresses continued concern* at the high vacancy rate in the interpretation and translation services at the United Nations Office at Nairobi, and requests the Secretary-General to address this as a matter of priority through, inter alia, assistance from Member States in advertising and facilitating the conduct of competitive examinations to fill these language vacancies;

6. *Notes with appreciation* the measures taken by the Secretariat to fill current and future vacancies at the United Nations Office at Nairobi and the information contained in paragraph 107 of the report of the Secretary-General on the pattern of conferences,[6] and requests the Secretary-General to consider further measures aimed at decreasing the vacancy rates in Nairobi and to report thereon to the General Assembly at its sixty-fourth session;

7. *Notes with appreciation* the initiative to seek a long-term solution to the high vacancy rates in language services in the United Nations Office at Nairobi by engaging the services of a consultant to explore the possibilities of providing enhanced training programmes to potential professional translators and interpreters on the African continent, and requests the Secretary-General to report to the General Assembly at its sixty-fourth session on efforts in this regard;

8. *Recognizes* the acute problems faced by the United Nations Office at Geneva in providing conference services as required, as described by the Secretary-General in paragraph 103 of his report on the pattern of conferences,[6] and in this connection requests the Secretary-General to address these problems and to make all efforts to meet requirements in the context of the latest surge of meetings;

9. *Requests* the Secretary-General to seek a more effective strategy to fill current and future language post vacancies at all duty stations in a timely manner, takes note of paragraph 92 of the report of the Secretary-General on the pattern of conferences,[6] and requests the Secretary-General to hold the competitive examinations for the recruitment of language staff referred to in that paragraph, as well as other examinations beyond 2009, well in advance so as to fill current and future language post vacancies at all duty stations in a timely manner, and to inform the General Assembly at its sixty-fourth session of efforts in this regard;

10. *Welcomes* the steps taken by the Secretary-General to address more effectively the demographic situation and issue of succession planning, in particular

[5] A/63/94.

[6] A/63/119.

by resorting to temporary assistance in dealing with acute needs, as well as enhancing internal and external training programmes, developing staff exchange programmes among organizations and participating in outreach to institutions that train language staff for international organizations, and requests him to continue to take such measures;

11. *Requests* the Secretary-General to continue exploring the possibility of introducing a traineeship programme in order to attract and train young professionals for a career in the language services of the United Nations;

12. *Notes with concern* the challenges presented by the demographic situation in the language services, as described in paragraphs 91 to 95 of the report of the Secretary-General;[6]

13. *Notes* that the intention of the General Assembly in adopting section VI, paragraph 1, of its resolution 57/305 was to increase the availability of retired language staff for employment with the language services, and requests the Secretary-General to clarify and in turn implement the provisions of that paragraph concerning the ceiling on United Nations earnings of United Nations language staff retirees;

14. *Requests* the Secretary-General to continue to seek evaluation by Member States of the quality of the conference services provided to them, including through the language-specific informational meetings held twice a year, and to ensure that such measures provide equal opportunities to Member States to present their evaluations in the six official languages of the United Nations and are in full compliance with the relevant resolutions of the General Assembly;

15. *Also requests* the Secretary-General to continue to improve the accuracy of translation of documents into the six official languages, giving particular significance to the quality of translation;

16. *Further requests* the Secretary-General to take the steps necessary to enhance translation quality in all six official languages, in particular for contractual translation, and to report thereon to the General Assembly at its sixty-fourth session;

17. *Requests* the Secretary-General to provide at all duty stations adequate staff at the appropriate level, with a view to ensuring appropriate quality control for external translation, with due consideration of the principle of equal grade for equal work;

18. *Takes note* of the information on the impact of freelance recruitment on the quality of interpretation at all duty stations contained in paragraphs 101 to 105 of the report of the Secretary-General,[6] and requests the Secretary-General to report on the issue to the General Assembly at its sixty-fourth session through the Committee on Conferences;

19. *Requests* the Secretary-General to report to the General Assembly at its sixty-fourth session on the experience, lessons learned and best practices of the main duty stations in performing quality control of contractual translations, including on requirements relating to the number and appropriate level of the staff needed to carry out this function.

Annex II

Draft revised calendar of conferences and meetings of the United Nations and of the principal organs of the specialized agencies, the International Atomic Energy Agency and treaty bodies established under the auspices of the United Nations for 2009

The following abbreviations are used in the present annex:

In the column headed "Organ"

ECA	Economic Commission for Africa
ECE	Economic Commission for Europe
ECLAC	Economic Commission for Latin America and the Caribbean
ESCAP	Economic and Social Commission for Asia and the Pacific
ESCWA	Economic and Social Commission for Western Asia
FAO	Food and Agriculture Organization of the United Nations
IAEA	International Atomic Energy Agency
ICAO	International Civil Aviation Organization
ICSC	International Civil Service Commission
IFAD	International Fund for Agricultural Development
ILO	International Labour Organization
IMF	International Monetary Fund
IMO	International Maritime Organization
INSTRAW	International Research and Training Institute for the Advancement of Women
ITU	International Telecommunication Union
UNCCD	United Nations Convention to Combat Desertification
UNCITRAL	United Nations Commission on International Trade Law
UNCTAD	United Nations Conference on Trade and Development
UNDP	United Nations Development Programme
UNEP	United Nations Environment Programme
UNESCO	United Nations Educational, Scientific and Cultural Organization
UNFCCC	United Nations Framework Convention on Climate Change
UNFPA	United Nations Population Fund

UNHCR	Office of the United Nations High Commissioner for Refugees
UNICEF	United Nations Children's Fund
UNIDO	United Nations Industrial Development Organization
UNITAR	United Nations Institute for Training and Research
UNRWA	United Nations Relief and Works Agency for Palestine Refugees in the Near East
UNU	United Nations University
UPU	Universal Postal Union
UNWTO	United Nations World Tourism Organization
WFP	World Food Programme
WHO	World Health Organization
WIPO	World Intellectual Property Organization
WMO	World Meteorological Organization

In the column headed "Membership"

G	Governments
E	Experts
ST	Secretariat or secretariats

In the column headed "Servicing"

I	Interpretation
T	Translation
PV	Verbatim records
SR	Summary records
A	Arabic
C	Chinese
E	English
F	French
R	Russian
S	Spanish

A. Draft revised calendar of conferences and meetings of the United Nations for 2009

(as of 15 August 2008)

Organ	*Dates (2009)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
1. UNDP and UNFPA, Executive Board, election of Bureau [General Assembly resolutions 2029 (XX) and 48/162, and Economic and Social Council decision 2007/221]	9 January	New York	36 G	I (ACEFRS)	T	—	One session per year
2. Military Staff Committee [Charter]	9 January, once every fortnight thereafter	New York	5 G	I (CEFR)	T	PV	Every second Friday
3. Human Rights Council, working group of experts on people of African descent, eighth session [Human Rights Council resolution 5/1]	12-16 January	Geneva	5 E	I (ACEFRS)	T	—	
4. Committee on the Rights of the Child, fiftieth session [General Assembly resolutions 44/25, 47/112 and 49/211][b]	12-30 January	Geneva	18 E	I (ACEFRS)	T	SR	Three sessions per year
5. Economic and Social Council, election of Bureau [Charter]	15 January	New York	54 G	I (ACEFRS)	T	SR	One session per year
6. UNDP and UNFPA, Executive Board, first regular session [General Assembly resolutions 2029 (XX) and 48/162]	19-22 January	New York	36 G	I (ACEFRS)	T	—	Two sessions per year
7. Human Rights Council, Working Group on Situations, third session [Human Rights Council resolution 5/1]	19-23 January	Geneva	5 G	I (ACEFRS)	T	—	Two sessions per year
8. Committee on Non-Governmental Organizations, regular session [Economic and Social Council resolutions 3 (II) and 1296 (XLIV) and decisions 1995/304 and 1997/297]	19-28 January	New York	19 G	I (ACEFRS)	T	—	One session per year
9. Committee on the Elimination of Discrimination against Women, forty-third session [General Assembly resolutions 34/180 and 62/218][b]	19 January-6 February	Geneva	23 E	I (ACEFRS)	T	SR	Two sessions per year
10. Joint Meeting of the Executive Boards of UNDP/UNFPA, UNICEF and WFP [General Assembly resolution 52/12 B]	23 and 26 January	New York	36 G/36 G/36 G	I (ACEFRS)	T	—	
11. Human Rights Council Advisory Committee, second session [Human Rights Council resolution 5/1]	26-30 January	Geneva	18 E	I (ACEFRS)	T	SR	Two sessions per year
12. UNCTAD, Working Party on the medium-term plan and the programme budget, fifty-second session [UNCTAD resolution 114 (V) and Trade and Development Board decision 156 (XVII)]	26-30 January	Geneva	[illegible]	I (ACEFRS)	T	—	

Organ	*Dates (2009)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
13. UNCTAD, Commission on Enterprise, Business Facilitation and Development, thirteenth session [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	January (1 week)	Geneva	[c]	I (ACEFRS)	T	—	
14. Consultative Committee on the United Nations Development Fund for Women, forty-ninth session [General Assembly resolutions 31/133 and 39/125]	January	New York	5 G	—	—	—	One session per year
15. Committee on the Elimination of Discrimination against Women, Working Group on Communications under the Optional Protocol to the Convention [General Assembly resolutions 55/70 and 62/218][b]	January	Geneva	5 E	I (EFS)	T	—	Two sessions per year
16. Committee of Permanent Representatives to UN-Habitat, 32nd meeting [General Assembly resolution 56/206]	January	Nairobi	58 G	I (ACEFRS)	T	—	Four meetings per year
17. Conference on Disarmament, first part [General Assembly resolutions 1722 (XVI), S-10/2 and 34/83 L]	January-March (10 weeks)	Geneva	61 G	I (ACEFRS)	T	PV	One session in three parts per year
18. UNCITRAL, Working Group on Procurement, fifteenth session [General Assembly resolution 33/92]	2-6 February	New York	60 G	I (ACEFRS)	T	—	Two sessions per year
19. Committee on the Rights of the Child, pre-sessional working group, fifty-first session [General Assembly resolutions 44/25, 47/112 and 49/211][b]	2-6 February	Geneva	18 E	I (ACEFRS)	T	—	Three sessions per year
20. International Narcotics Control Board, ninety-fourth session [Single Convention on Narcotic Drugs of 1961, article 11][b]	2-6 February	Vienna	13 E	I (ACEFRS)	T	—	Two or three sessions per year
21. WFP, Executive Board, first regular session [Economic and Social Council decision 1995/227 and General Assembly resolution 50/8][d]	2-6 February	Rome	36 G	I (ACEFRS)	T	—	Two sessions per year
22. Human Rights Council, Working Group on the Universal Periodic Review, fourth session [Human Rights Council decision 1/103 and resolution 5/1]	2-13 February	Geneva	47 G	I (ACEFRS)	T	—	Three sessions per year
23. Advisory Committee on Administrative and Budgetary Questions [General Assembly resolution 173 (II)]	3 February-24 April[e]	New York	16 E	I (ACEFRS)	T	—	Three sessions per year
24. UNICEF, Executive Board, first regular session [General Assembly resolutions 48/162 and 57 (I)]	4-6 February	New York	36 G	I (ACEFRS)	T	—	Two sessions per year

Organ	*Dates (2009)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
25. Commission for Social Development, forty-seventh session [Economic and Social Council resolutions 10 (II), 1139 (XLI) and 1996/7]	4-13 February	New York	46 G	I (ACEFRS)	T	—	One session per year
26. UNCITRAL, Working Group on Arbitration, fiftieth session [General Assembly resolution 33/92]	9-13 February	New York	60 G	I (ACEFRS)	T	—	Two sessions per year
27. Committee on the Elimination of Discrimination against Women, pre-sessional working group [General Assembly resolutions 45/124, 47/94 and 62/218][b]	9-13 February	Geneva	4 E	I (EFS)	T	—	Two sessions per year
28. Committee against Torture, Subcommittee on Prevention of Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment, seventh session [Part I, article 2, of the Optional Protocol to the Convention against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment and report of the Human Rights Council (A/61/53)][b]	9-13 February	Geneva	10 E	I (ACEFRS)	T	SR	Three sessions per year
29. Committee on the Peaceful Uses of Outer Space, Scientific and Technical Subcommittee, forty-sixth session [General Assembly resolution 1472 A (XIV)]	9-20 February	Vienna	69 G	I (ACEFRS)	T	—	One session per year
30. Economic and Social Council, organizational session [Charter]	10-13 February	New York	54 G	I (ACEFRS)	T	SR	
31. Group of governmental experts to review the continuing operation and further development of the United Nations Register of Conventional Arms and its further development, first session [General Assembly resolution 61/77]	16-20 February	Geneva	20 E	I (ACEFRS)	T	—	
32. UNEP, Governing Council/Global Ministerial Environment Forum, twenty-fifth session [General Assembly resolutions 2997 (XXVII), 42/185 and 53/242]	16-20 February	Nairobi	58 G	I (ACEFRS)	T	—	One regular session and one special session alternately every year
33. Ad Hoc Committee of the Human Rights Council on the Elaboration of Complementary Standards in the Field of Racism [Human Rights Council decision 3/103 and resolution 6/21]	16-27 February	Geneva	To be determined	I (ACEFRS)	T	—	
34. Committee on the Elimination of Racial Discrimination, seventy-fourth session [General Assembly resolution 2106 A (XX)][b]	16 February-6 March	Geneva	18 E	I (CEFRS)	T	SR	Two sessions per year

Organ	*Dates (2009)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
35. Independent Audit Advisory Committee, fifth session [General Assembly resolution 61/275]	17-19 February	New York	5E	I (ER)	T	—	Four sessions per year
36. Intergovernmental preparatory meeting for the seventeenth session of the Commission on Sustainable Development [Economic and Social Council resolution 2003/61]	23-27 February	New York	53 G	I (ACEFRS)	T	—	
37. Special Committee on Peacekeeping Operations and its Working Group, substantive session [General Assembly resolution 2006 (XIX)]	23 February-20 March	New York	119 G	I (ACEFRS)	T	—	
38. INSTRAW, Executive Board, sixth session [General Assembly resolution 59/260 and Economic and Social Council resolution 2003/57][d]	24-25 February	New York	10 E	I (EFS)	T	—	One session per year
39. Statistical Commission, fortieth session [Economic and Social Council resolution 1999/8]	24-27 February	New York	24 G	I (ACEFRS)	T	—	One session per year
40. United Nations Voluntary Fund for Victims of Torture, Board of Trustees, thirtieth session [General Assembly resolution 36/151]	February (1 week)	Geneva	5 E	I (EFS)	T	—	Two sessions per year
41. United Nations Voluntary Fund for Indigenous Populations, Board of Trustees, twenty-second session [General Assembly resolution 40/131]	February (1 week)	Geneva	5 E	I (EFRS)	T	—	One session per year
42. UNCTAD, Commission on Investment, Technology and Related Financial Issues, thirteenth session [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	February (1 week)	Geneva	[c]	I (ACEFRS)	T	—	
43. UNCTAD, Commission on Trade in Goods and Services, and Commodities, thirteenth session [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	February (1 week)	Geneva	[c]	I (ACEFRS)	T	—	
44. Advisory Board on Disarmament Matters, fifty-first session [General Assembly resolution 37/99 K]	February (3-4 days)	New York	23 E	I (ACEFRS)	T	—	Two sessions per year
45. Security Council, Governing Council of the United Nations Compensation Commission established pursuant to Security Council resolution 692 (1991), seventieth session[d]	February (2 days)	Geneva	15 G	I (ACEFRS)	T	SR	Four sessions per year
46. United Nations Seminar on Assistance to the Palestinian People [General Assembly resolutions 62/81 and 62/82]	February (2 days)	To be determined	192 G	To be determined	T	—	

Organ	*Dates (2009)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
47. Investments Committee [General Assembly resolution 248 (III)]	February	New York	11-12 E	—	—	—	Four or five meetings per year
48. Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples [General Assembly resolution 1654 (XVI)]	February/March	New York	27 G	I (ACEFRS)	T	SR[f]	
49. Commission on the Status of Women, fifty-third session [Economic and Social Council decision 1999/257]	2-13 March	New York	45 G	I (ACEFRS)	T	—	One session per year
50. Human Rights Council, tenth session [General Assembly resolution 60/251]	2-27 March	Geneva	47 G	I (ACEFRS)	T	SR	No fewer than three sessions per year
51. Human Rights Committee, Pre-sessional Working Group on Communications, ninety-fifth session [General Assembly resolution 2200 A (XXI)][b]	9-13 March	New York	9 E	I (EFRS)	T	—	Three sessions per year
52. Committee for Development Policy, eleventh session [Economic and Social Council resolution 1998/46]	9-13 March	New York	24 E	I (ACEFRS)	T	—	One session per year
53. Human Rights Council, Working Group on Enforced and Involuntary Disappearances, eighty-seventh session [Human Rights Council resolution 7/12]	9-13 March	Geneva	5 E	I (AEFS)	T	—	Three sessions per year
54. Commission on Narcotic Drugs, fifty-second session and high-level segment [Economic and Social Council resolutions 9 (I) and 1991/39]	11-20 March	Vienna	53 G	I (ACEFRS)	T	—	One session per year
55. Human Rights Committee, ninety-fifth session [General Assembly resolution 2200 A (XXI)][b]	16 March-3 April	New York	18 E	I (AEFRS)	T	SR	Three sessions per year
56. Commission on the Limits of the Continental Shelf, twenty-third session [annex II, article 2 (5), of the United Nations Convention on the Law of the Sea][b]	23-27 March	New York	21 E	I (ACEFRS)	T	—	Two sessions per year
57. ICSC, sixty-eighth session [General Assembly resolution 3357 (XXIX)]	23 March-3 April	New York	15 E	I (EFRS)	T	—	Two sessions per year
58. Committee on the Peaceful Uses of Outer Space, Legal Subcommittee, forty-eighth session [General Assembly resolution 1472 (XIV)]	23 March-3 April	Vienna	69 G	I (ACEFRS)	T	SR[f]	One session per year
59. Commission on Population and Development, forty-second session [Economic and Social Council resolutions 150 (VII), 87 (LVII) and 1995/55]	30 March-3 April	New York	47 G	I (ACEFRS)	T	—	One session per year

Organ	*Dates (2009)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
60. Committee of Experts on Public Administration, eighth session [Economic and Social Council resolutions 2001/45 and 2003/60]	30 March-3 April	New York	24 E	I (ACEFRS)	T	—	One session per year
61. Human Rights Council, Working Group on Communications, fourth session [Human Rights Council resolution 5/1]	30 March-3 April	Geneva	5 E	I (ACEFRS)	T	—	Two sessions per year
62. Human Rights Council, Working Group on the question of the use of mercenaries as a means of violating human rights and impeding the exercise of the right of peoples to self-determination, sixth session [Human Rights Council resolution 7/21]	30 March-3 April	Geneva	5 E	I (AERS)	T	—	Three sessions per year
63. Governing Council of UN-Habitat, twenty-second session [Economic and Social Council resolution 1978/1 and General Assembly resolution 56/206]	30 March-3 April	Nairobi	58 G	I (ACEFRS)	T	—	One session every two years
64. General Assembly, Fifth Committee, resumed session [Charter]	March (4 weeks)	New York	192 G	I (ACEFRS)	T	SR	
65. United Nations International Meeting in Support of Israeli-Palestinian Peace [General Assembly resolutions 62/81 and 62/82]	March (3 days)	To be determined	192 G	To be determined	T	—	
66. UNEP, Committee of Permanent Representatives, 106th meeting [Governing Council decision 19/32]	March	Nairobi	[b]	I (ACEFRS)	T	—	Four meetings per year
67. Committee of Permanent Representatives to UN-Habitat, extraordinary meeting [General Assembly resolution 56/206]	March	Nairobi	58 G	I (ACEFRS)	T	—	
68. Committee for the United Nations Population Award [General Assembly resolution 36/201]	March/April[c] (2 days)	New York	10 G	I (EFS)	T	—	
69. ECA, Conference of African Ministers of Finance, Planning and Economic Development, forty-second session of the Commission [Economic and Social Council resolution 671 (XXV)]	March/April[c]	Addis Ababa	53 G	I (AEF)	T	—	One session per year
70. ECA, Committee of Experts of the Conference of African Ministers of Finance, Planning and Economic Development, 28th meeting [Economic and Social Council resolution 671 (XXV)]	March/April[c]	Addis Ababa	53 G	I (AEF)	T	—	One session per year
71. Human Rights Council, high-level task force on the implementation of the right to development, fifth session [Human Rights Council resolution 4/4]	1-9 April	Geneva	5 E	I (ACEFRS)	T	—	

Organ	*Dates (2009)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
72. Independent Audit Advisory Committee, sixth session [General Assembly resolution 61/275]	13-15 April	New York	5E	I (ER)	T	—	Four sessions per year
73. Disarmament Commission [General Assembly resolution S-10/2]	13 April-1 May[c]	New York	192 G	I (ACEFRS)	T	PV	One session per year
74. Commission on Crime Prevention and Criminal Justice, eighteenth session [Economic and Social Council resolution 1992/1]	15-24 April[e]	Vienna	40 G	I (ACEFRS)	T	—	One session per year
75. Special high-level meetings of the Economic and Social Council with the Bretton Woods institutions, the World Trade Organization and UNCTAD [General Assembly resolutions 50/227 and 61/16 and Economic and Social Council decision 2005/211]	20 April	New York	54 G	I (ACEFRS)	T	SR[f]	
76. Review Conference on the Implementation of the Durban Declaration and Programme of Action [General Assembly resolution 61/149]	20-24 April	Geneva	192 G	I (ACEFRS)	T	—	
77. United Nations Forum on Forests [Economic and Social Council resolution 2006/49]	20 April-1 May	New York	195 G	I (ACEFRS)	T	—	One session every two years
78. Committee on the Protection of the Rights of All Migrant Workers and Members of Their Families, tenth session [General Assembly resolution 45/158][b]	20 April-1 May	Geneva	10 E	I (ACEFRS)	T	SR	Two sessions per year
79. UNCITRAL, Working Group on Security Interests, fifteenth session [General Assembly resolution 33/92]	27 April-1 May	New York	60 G	I (ACEFRS)	T	—	Two sessions per year
80. Group of governmental experts to review the continuing operation and further development of the United Nations Register of Conventional Arms and its further development, second session [General Assembly resolution 61/77]	27 April-1 May	New York	20 E	I (ACEFRS)	T	—	
81. Committee against Torture, forty-second session [General Assembly resolution 39/46][b]	27 April-15 May	Geneva	10 E	I (EFRS)	T	SR	Two sessions per year
82. Economic and Social Council, resumed organizational session [Charter]	29-30 April	New York	54 G	I (ACEFRS)	T	SR	
83. UNITAR, Board of Trustees, forty-seventh session [General Assembly resolutions 1934 (XVIII) and 47/227][d]	April[e] (2-3 days)	Geneva	28 E	I (AEFRS)	T	—	One session per year
84. Committee on Conferences, organizational session [General Assembly resolution 43/222 B]	April[e]	New York	21 G	I (ACEFRS)	T	—	

Organ	*Dates (2009)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
85. ECE, sixty-third session [Economic and Social Council resolution 36 (IV) and 2006/38]	April[c]	Geneva	56 G	I (EFR)	T	—	One session every two years
86. Investments Committee [General Assembly resolution 248 (III)]	April/May[c]	New York	11-12 E	—	—	—	Four or five meetings per year
87. ESCAP, sixty-fifth session [Economic and Social Council resolutions 37 (IV), 69 (V) and 723 B (XXVIII)]	April/May[c]	Bangkok	53 G	I (CEFR)	T	—	One session per year
88. United Nations System Chief Executives Board for Coordination, first regular session [Economic and Social Council decision 2001/321]	April/May[c]	To be determined	26 ST	I (EF)	T	—	Two sessions per year
89. United Nations Staff Pension Committee [General Assembly resolution 248 (III)]	April/May[c] (1 meeting)	New York	12 E	—	—	—	Two sessions of one meeting each per year
90. Human Rights Council, working group on arbitrary detention, fifty-fourth session [Human Rights Council resolution 6/4]	4-8 May	Geneva	5 E	I (EFS)	T	—	
91. Committee on Information, thirty-first session [General Assembly resolution 33/115 C]	4-15 May	New York	110 G	I (ACEFRS)	T	—	One session per year
92. Commission on Sustainable Development, seventeenth session [Economic and Social Council decisions 1993/207 and 2005/228]	4-15 May	New York	53 G	I (ACEFRS)	T	—	One session per year
93. Preparatory Committee for the 2010 Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons, third session [General Assembly resolution 61/70][b,d]	4-15 May	New York	188 G	I (ACEFRS)	T	—	
94. Human Rights Council, Working Group on the Universal Periodic Review, fifth session [Human Rights Council decision 1/103 and resolution 5/1]	4-15 May	Geneva	47 G	I (ACEFRS)	T	—	Three sessions per year
95. Committee on Economic, Social and Cultural Rights, forty-second session [Economic and Social Council resolutions 1982/33, 1985/17 and 1995/39][b]	4-22 May	Geneva	18 E	I (AEFRS)	T	SR	Two sessions per year
96. International Law Commission, sixty-first session, first part [General Assembly resolution 174 (II)]	4 May-5 June	Geneva	34 E	I (ACEFRS)	T	SR	One session per year

Organ	*Dates (2009)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
97. International Narcotics Control Board, ninety-fifth session [Single Convention on Narcotic Drugs of 1961, article 11][b]	11-22 May	Vienna	13 E	I (ACEFRS)	T	—	Two or three sessions per year
98. High-level Committee on South-South Cooperation, sixteenth session, organizational session [General Assembly resolutions 33/134 and 58/220]	12 May	New York	195 G	I (ACEFRS)	T	—	One session every two years
99. Advisory Committee on Administrative and Budgetary Questions [General Assembly resolution 173 (II)]	12 May-24 July	New York and other United Nations duty stations	16 E	I (ACEFRS)	T	—	Three sessions per year
100. UNCITRAL, Working Group on Insolvency Law, thirty-sixth session [General Assembly resolution 33/92]	18-22 May	New York	60 G	I (ACEFRS)	T	—	Two sessions per year
101. Committee on Non-Governmental Organizations, resumed session [Economic and Social Council resolutions 3 (II) and 1296 (XLIV) and decisions 1995/304 and 1997/297]	18-27 May	New York	19 G	I (ACEFRS)	T	—	One session per year
102. Permanent Forum on Indigenous Issues, eighth session [Economic and Social Council resolution 2000/22]	18-29 May	New York	16 E	I (ACEFRS)	T	—	One session per year
103. Commission on Science and Technology for Development, twelfth session [General Assembly resolution 46/235 and Economic and Social Council resolutions 2002/37 and 2006/46 and decision 2003/291]	25-29 May	Geneva	43 G	I (ACEFRS)	T	—	One session per year
104. Committee on Economic, Social and Cultural Rights, pre-sessional working group, forty-third session [Economic and Social Council resolutions 1982/33, 1985/17 and 1995/39][b]	25-29 May	Geneva	5 E	I (EFRS)	T	—	Two sessions per year
105. United Nations Scientific Committee on the Effects of Atomic Radiation, fifty-seventh session [General Assembly resolution 913 (X)]	25-29 May	Vienna	21 G	I (CEFRS)	T	—	One session per year
106. Committee on the Rights of the Child, fifty-first session [General Assembly resolutions 44/25, 47/112 and 49/211][b]	25 May-12 June	Geneva	18 E	I (ACEFRS)	T	SR	Three sessions per year
107. UNCITRAL, Working Group on Electronic Commerce, forty-fifth session [General Assembly resolution 33/92]	26-29 May	New York	60 G	I (ACEFRS)	T	—	Two sessions per year
108. UNDP and UNFPA, Executive Board, annual session [General Assembly resolutions 2029 (XX) and 48/162]	26 May-5 June	New York	36 G	I (ACEFRS)	T	—	One session per year

Organ	*Dates (2009)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
109. General Assembly, Fifth Committee, resumed session [Charter]	May (4 weeks)	New York	192 G	I (ACEFRS)	T	SR	
110. Voluntary Fund for Technical Cooperation in the Field of Human Rights, Board of Trustees, thirtieth session [Economic and Social Council decision 1993/283]	May (1 week)	Geneva	5 E	I (EF)	T	—	Two sessions per year
111. Regional seminar to review the situation in Non-Self-Governing Territories under the Second Decade on the Eradication of Colonialism [General Assembly resolution 62/120]	May (3 days)	To be determined	27 G	I (EFS)	T	—	One session per year
112. United Nations Asian Meeting on the Question of Palestine [General Assembly resolutions 62/81 and 62/82]	May (3 days)	To be determined	192 G	To be determined	T	—	
113. Committee for Programme and Coordination, organizational session [Economic and Social Council resolution 2008 (LX) and General Assembly resolution 31/93]	May (1 day)	New York	34 G	I (ACEFRS)	T	—	One session per year
114. Conference on Disarmament, second part [General Assembly resolutions 1722 (XVI), S-10/2 and 34/83 L]	May/June (7 weeks)	Geneva	61 G	I (ACEFRS)	T	PV	One session in three parts per year
115. UNFCCC, meetings of subsidiary bodies of the Conference of the Parties to the Convention [General Assembly decision 62/86][b]	1-12 June	Bonn	189 G	I (ACEFRS)	T	—	
116. Committee on Contributions, sixty-ninth session [General Assembly resolution 14 (I) A]	1-26 June	New York	18 E	I (ACEFRS)		—	One session per year
117. High-level Committee on South-South Cooperation, sixteenth session [General Assembly resolutions 33/134 and 58/220]	2-5 June	New York	195 G	I (ACEFRS)	T	—	One session every two years
118. Human Rights Council, eleventh session [General Assembly resolution 60/251]	2-18 June	Geneva	47 G	I (ACEFRS)	T	SR	No fewer than three sessions per year
119. Committee on the Peaceful Uses of Outer Space, fifty-second session [General Assembly resolution 1472 A (XIV)]	3-12 June	Vienna	69 G	I (ACEFRS)	T	PV[c]	One session per year
120. United Nations Joint Staff Pension Board, Committee of Actuaries [General Assembly resolution 1561 (XV), article XXIX]	8-10 June	New York	5 E	—	T	—	One session per year
121. UNICEF, Executive Board, annual session [General Assembly resolutions 57 (I) and 48/162]	8-12 June	New York	36 G	I (ACEFRS)	T	—	One session per year

Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
122. WFP, Executive Board, annual session [Economic and Social Council decision 1995/227 and General Assembly resolution 50/8][d]	8-12 June	Rome	36 G	I (ACEFRS)	T	—	One session per year
123. Committee for Programme and Coordination, forty-ninth session [Economic and Social Council resolution 2008 (LX) and General Assembly resolution 31/93]	8 June-2 July	New York	34 G	I (ACEFRS)	T	—	One session per year
124. Committee on the Rights of the Child, pre-sessional working group, fifty-second session [General Assembly resolutions 44/25, 47/112 and 49/211][b]	15-19 June	Geneva	18 E	I (ACEFRS)	T	—	Three sessions per year
125. Commission on Narcotic Drugs, meeting of heads of national drug law enforcement agencies, European region, eighth session [Economic and Social Council resolutions 1993/36 and 2005/28]	16-19 June	Vienna	55 G	I (EFRS)	T	—	One session every two years
126. Meeting of the States Parties to the United Nations Convention on the Law of the Sea, nineteenth session [General Assembly resolutions 37/66 and 49/28][b]	22-26 June	New York	138 G	I (ACEFRS)	T	—	One or two sessions per year
127. Committee on the Elimination of Discrimination against Women, Working Group on Communications under the Optional Protocol to the Convention [General Assembly resolutions 55/70 and 62/218][b]	22-26 June	New York	5 E	I (EFS)	T	—	Two sessions per year
128. Committee against Torture, Subcommittee on Prevention of Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment, eighth session [Part I, article 2, of the Optional Protocol to the Convention against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment, and report of the Human Rights Council (A/61/53)][b]	22-26 June	Geneva	10 E	I (ACEFRS)	T	SR	Three sessions per year
129. Human Rights Council, Working Group on Situations, fourth session [Human Rights Council resolution 5/1]	22-26 June	Geneva	5 G	I (ACEFRS)	T	—	Two sessions per year
130. Human Rights Council, open-ended working group on the right to development, tenth session [Human Rights Council resolution 4/4]	22-26 June	Geneva	To be determined	I (ACEFRS)	T		
131. Meeting of Chairpersons of the Human Rights Treaty Bodies, twenty-first session [General Assembly resolutions 46/111 and 49/178][b]	29 June-3 July	Geneva	8 E	I (EFS)	T	—	One session per year
132. Subcommittee of Experts on the Transport of Dangerous Goods, thirty-fifth session [Economic and Social Council resolutions 1989/104 and 1999/65]	29 June-3 July	Geneva	23 G	I (CEFRS)	T	—	One or two sessions per year

Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
133. Human Rights Council, Working Group on Enforced and Involuntary Disappearances, eighty-eighth session [Human Rights Council resolution 7/12]	29 June-3 July	Geneva	5 E	I (AEFS)	T	—	Three sessions per year
134. Committee on the Elimination of Discrimination against Women, forty-fourth session [General Assembly resolutions 34/180 and 62/218][b]	29 June-17 July	New York	23 E	I (ACEFRS)	T	SR	Two sessions per year
135. United Nations Commission on International Trade Law, forty-second session [General Assembly resolution 2205 (XXI)]	29 June-17 July	Vienna	60 G	I (ACEFRS)	T	SR	One session per year
136. United Nations Administrative Tribunal [General Assembly resolution 351 A (IV)]	29 June-31 July	Geneva	7 E	I (EF)	T	PV	Two sessions per year
137. Security Council, Governing Council of the United Nations Compensation Commission established pursuant to Security Council resolution 692 (1991), seventy-first session[d]	June (2 days)	Geneva	15 G	I (ACEFRS)	T	SR	Four sessions per year
138. Committee of Permanent Representatives to UN-Habitat, 33rd meeting [General Assembly resolution 56/206]	June	Nairobi	58 G	I (ACEFRS)	T	—	Four meetings per year
139. UNEP, Committee of Permanent Representatives, 107th meeting [Governing Council decision 19/32]	June	Nairobi	[h]	I (ACEFRS)	T	—	Four meetings per year
140. Advisory Board on Disarmament Matters, fifty-second session [General Assembly resolution 37/99 K]	June/July (3-4 days)	New York	20 E	I (ACEFRS)	T	—	Two sessions per year
141. Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples [General Assembly resolution 1654 (XVI)]	June/July (6-8 meetings per week, up to 30 meetings)	New York	27 G	I (ACEFRS)	T	SR[f]	
142. Subcommittee of Experts on the Globally Harmonized System of Classification and Labelling of Chemicals, seventeenth session [Economic and Social Council resolutions 1989/104 and 1999/65]	6-8 July	Geneva	23 G	I (CEFRS)	T	—	One or two sessions per year
143. Human Rights Committee, Pre-sessional Working Group on Communications, ninety-sixth session [General Assembly resolution 2200 A (XXI)][b]	6-10 July	Geneva	9 E	I (EFRS)	T	—	Three sessions per year
144. Group of Governmental Experts to review the continuing operation and further development of the United Nations Register of Conventional Arms and its further development, third session [General Assembly resolution 61/77]	6-17 July	New York	20 E	I (ACEFRS)	T	—	

	Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
145.	International Law Seminar [General Assembly resolution 49/51]	6-24 July	Geneva	30 E	I (EFS)	—	—	One session per year
146.	Economic and Social Council, substantive session [Charter]	6-31 July	Geneva	54 G	I (ACEFRS)	T	SR	One session per year
147.	International Law Commission, sixty-first session, second part [General Assembly resolution 174 (II)]	6 July-7 August	Geneva	34 E	I (ACEFRS)	T	SR	One session per year
148.	United Nations Board of Auditors, sixty-third regular session [General Assembly resolution 74 (I)]	9 and 10 July	New York	3 E	I (CEF)	T	—	One session per year
149.	United Nations Joint Staff Pension Board, fifty-sixth session [General Assembly resolutions 248 (III), 46/200 and 61/240]	13-17 July	New York	33 E	I (EF)	T	—	One session per year
150.	United Nations Joint Staff Pension Board, Standing Committee [General Assembly resolution 248 (III)]	13-17 July (1 meeting)	New York	15 E	I (EF)	T	—	One session per year
151.	Human Rights Committee, ninety-sixth session [General Assembly resolution 2200 A (XXI)][b]	13-31 July	Geneva	18 E	I (AEFRS)	T	SR	Three sessions per year
152.	Committee on the Elimination of Discrimination against Women, pre-sessional working group [General Assembly resolutions 45/124, 47/94 and 62/218][b]	20-24 July	New York	4 E	I (EFS)	T	—	Two sessions per year
153.	United Nations International Conference of Civil Society in Support of Israeli-Palestinian Peace [General Assembly resolutions 62/81 and 62/82]	July (2 days)	To be determined	192 G	I (ACEFRS)	T	—	
154.	Investments Committee [General Assembly resolution 248 (III)]	July	New York	11-12 E	—	—	—	Four or five meetings per year
155.	Independent Audit Advisory Committee, seventh session [General Assembly resolution 61/275]	July	New York	5E	I (ER)	T	—	Four sessions per year
156.	UNCTAD, Intergovernmental Group of Experts on Competition Law and Policy [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	July	Geneva	To be determined	I (ACEFRS)	T	—	
157.	ICSC, sixty-ninth session [General Assembly resolution 3357 (XXIX)]	July	To be determined	15 E	I (EFRS)	T	—	Two sessions per year
158.	Conference on Disarmament, third part [General Assembly resolutions 1722 (XVI), S-10/2 and 34/83 L]	July/September (7 weeks)	Geneva	61 G	I (ACEFRS)	T	PV	One session in three parts per year
159.	Human Rights Council Advisory Committee, third session [Human Rights Council resolution 5/1]	3-7 August	Geneva	18 E	I (ACEFRS)	T	SR	Two sessions per year

Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
160. Committee on the Elimination of Racial Discrimination, seventy-fifth session [General Assembly resolution 2106 A (XX)][b]	3-21 August	Geneva	18 E	I (CEFRS)	T	SR	Two sessions per year
161. Ninth United Nations Regional Cartographic Conference for the Americas [Economic and Social Council decision 2005/231]	10-14 August	New York	41 G	I (EFS)	T		One session every four years
162. Commission on the Limits of the Continental Shelf, twenty-fourth session [annex II, article 2 (5), of the United Nations Convention on the Law of the Sea][b]	24-28 August	New York	21 E	I (ACEFRS)	T	—	Two sessions per year
163. Human Rights Council, intersessional forum on economic, social and cultural rights (Social Forum), eighth session [Human Rights Council resolution 6/13]	31 August-2 September	Geneva	10 E	I (ACEFRS)	T	—	One session per year
164. Human Rights Council, working group on arbitrary detention, fifty-fifth session [Human Rights Council resolution 6/4]	31 August-4 September	Geneva	5 E	I (EFS)	T	—	
165. UNCTAD, Working Party on the Medium-term Plan and the Programme Budget, fifty-third session [UNCTAD resolution 114 (V) and Trade and Development Board decision 156 (XVII)]	31 August-4 September	Geneva		I (ACEFRS)	T	—	
166. Meeting of experts of the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction [Decision of the States parties at its Sixth Review Conference][b,d]	August (5 days)	Geneva	To be determined	I (ACEFRS)	T	—	
167. Human Rights Council, Forum on Minority Issues, second session [Human Rights Council resolution 6/15]	3-4 September	Geneva	5 E	I (ACEFRS)	T	—	One session per year
168. United Nations Voluntary Trust Fund on Contemporary Forms of Slavery, Board of Trustees, fourteenth session [General Assembly resolution 46/122]	7-11 September	Geneva	5 E	I (EFS)	T	—	One session per year
169. UNCITRAL, Working Group on Procurement, sixteenth session [General Assembly resolution 33/92]	7-11 September	Vienna	60 G	I (ACEFRS)	T	—	Two sessions per year
170. Human Rights Council, twelfth session [General Assembly resolution 60/251]	7-25 September	Geneva	47 G	I (ACEFRS)	T	SR	No fewer than three sessions per year
171. UNDP and UNFPA, Executive Board, second regular session [General Assembly resolutions 2029 (XX) and 48/162]	8-11 September	New York	36 G	I (ACEFRS)	T	—	Two sessions per year

	Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
172.	Advisory Committee on Administrative and Budgetary Questions [General Assembly resolution 173 (II)]	8 September-18 December	New York	16 E	I (ACEFRS)	T	—	Three sessions per year
173.	UNICEF, Executive Board, second regular session [General Assembly resolutions 57 (I) and 48/162]	14-18 September[c]	New York	36 G	I (ACEFRS)	T	—	Two sessions per year
174.	UNCITRAL, Working Group on Arbitration, fifty-first session [General Assembly resolution 33/92]	14-18 September	Vienna	60 G	I (ACEFRS)	T	—	Two sessions per year
175.	Committee on the Rights of the Child, fifty-second session [General Assembly resolutions 44/25, 47/112 and 49/211][b]	14 September-2 October	Geneva	18 E	I (ACEFRS)	T	SR	Three sessions per year
176.	General Assembly, sixty-fourth session [Charter]	15 September-December	New York	192 G	I (ACEFRS)	T	PV/SR[k]	
177.	UNCTAD, Trade and Development Board, fifty-sixth session [General Assembly resolution 1995 (XIX) and UNCTAD resolution 114 (V)]	21 September-2 October	Geneva	148 G	I (ACEFRS)	T	—	One session per year
178.	Human Rights Council, Working Group on Communications, fifth session [Human Rights Council resolution 5/1]	28 September-2 October	Geneva	5 E	I (ACEFRS)	T	—	Two sessions per year
179.	Human Rights Council, Expert Mechanism on the Rights of Indigenous Peoples [Human Rights Council resolution 6/36]	28 September-2 October	Geneva	5 E	I (ACEFRS)	T	—	One session per year
180.	UNCITRAL, Working Group on Electronic Commerce, forty-sixth session [General Assembly resolution 33/92]	28 September-2 October	Vienna	60 G	I (ACEFRS)	T	—	Two sessions per year
181.	Committee on Conferences, substantive session [General Assembly resolution 43/222 B]	September (5 days)	New York	21 G	I (ACEFRS)	T	—	
182.	Security Council, Governing Council of the United Nations Compensation Commission established pursuant to Security Council resolution 692 (1991), seventy-second session[d]	September (2 days)	Geneva	15 G	I (ACEFRS)	T	SR	Four sessions per year
183.	UNRWA, Advisory Commission [General Assembly resolution 302 (IV)]	September (1 day)	Amman	10 G	I (AEF)	T	—	One session per year
184.	UNEP, Committee of Permanent Representatives, 108th meeting [Governing Council decision 19/32]	September	Nairobi	[h]	I (ACEFRS)	T	—	Four meetings per year
185.	Committee of Permanent Representatives to UN-Habitat, 34th meeting [General Assembly resolution 56/206]	September	Nairobi	58 G	I (ACEFRS)	T	—	Four meetings per year
186.	INSTRAW, Executive Board, resumed sixth session [General Assembly resolution 59/260 and Economic and Social Council resolution 2003/57][d]	1-2 October[j]	New York	10 E	I (EFS)	T	—	One session per year

	Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
187.	Committee on the Rights of the Child, pre-sessional working group, fifty-third session [General Assembly resolutions 44/25, 47/112 and 49/211][b]	5-9 October	Geneva	18 E	I (ACEFRS)	T	—	Three sessions per year
188.	Human Rights Committee, pre-sessional Working Group on Communications, ninety-seventh session [General Assembly resolution 2200 A (XXI)][b]	5-9 October	Geneva	9 E	I (EFRS)	T	—	Three sessions per year
189.	UNCITRAL, Working Group on Insolvency Law, thirty-seventh session [General Assembly resolution 33/92]	5-9 October	Vienna	60 G	I (ACEFRS)	T	—	Two sessions per year
190.	Human Rights Council, Intergovernmental Working Group on Effective Implementation of the Durban Declaration and Programme of Action, seventh session [Human Rights Council resolution 1/5]	5-16 October	Geneva	To be determined	I (ACEFRS)	T	—	
191.	Human Rights Committee, ninety-seventh session [General Assembly resolution 2200 A (XXI)][b]	12-30 October	Geneva	18 E	I (AEFRS)	T	SR	Three sessions per year
192.	Eighteenth United Nations Regional Cartographic Conference for Asia and the Pacific [Economic and Social Council decision 2007/275]	26-30 October	Bangkok	51 G	I (CEFR)	T	—	One session every three years
193.	WFP, Executive Board, second regular session [Economic and Social Council decision 1995/227 and General Assembly resolution 50/8][d]	26-30 October	Rome	36 G	I (ACEFRS)	T	—	Two sessions per year
194.	International Narcotics Control Board, ninety-sixth session [Single Convention on Narcotic Drugs of 1961, article 11][b]	27 October-13 November	Vienna	13 E	I (ACEFRS)	T	—	Two or three sessions per year
195.	UNHCR, Executive Committee, sixtieth session [General Assembly resolutions 1166 (XII) and 62/123]	October (1 week)	Geneva	76 G	I (ACEFRS)	T	SR	One session per year
196.	United Nations Voluntary Fund for Victims of Torture, Board of Trustees, thirty-first session [General Assembly resolution 36/151]	October (1 week)	Geneva	5 E	I (EFS)	T	—	Two sessions per year
197.	General Assembly, high-level dialogue on financing for development [General Assembly resolution 57/250]	October (2 or 3 days)	New York	192 G	I (ACEFRS)	T	PV	One session every two years
198.	Twelfth Meeting of States Parties to the Convention against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment [General Assembly resolution 39/46 A][b]	October (1 day)	Geneva	139 G	I (EFRS)	T	SR	One session every two years
199.	United Nations System Chief Executives Board for Coordination, second regular session [Economic and Social Council decision 2001/321]	October	To be determined	26 ST	I (EF)	T	—	Two sessions per year
200.	United Nations Administrative Tribunal [General Assembly resolution 351 (IV)]	October/November (5 weeks)[f]	New York	7 E	I (EF)	T	PV[g]	Two sessions per year

	Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
201.	Committee of Experts on International Cooperation in Tax Matters, fifth session [Economic and Social Council resolutions 1273 (XLIII), 1765 (LIV) and 2004/69]	October/November (5 days)	Geneva	25 E	I (ACEFRS)	T	—	One session per year
202.	Investments Committee [General Assembly resolution 248 (III)]	October/November	New York	11-12 E	—	—	—	Four or five meetings per year
203.	United Nations Staff Pension Committee [General Assembly resolution 248 (III)]	October/November (1 meeting)	New York	12 E	—	—	—	Two sessions of one meeting each per year
204.	Committee on Economic, Social and Cultural Rights, forty-third session [Economic and Social Council resolutions 1982/33, 1985/17 and 1995/39][b]	2-20 November	Geneva	18 E	I (AEFRS)	T	SR	Two sessions per year
205.	Committee against Torture, forty-third session [General Assembly resolution 39/46][b]	2-20 November	Geneva	10 E	I (EFRS)	T	SR	Two sessions per year
206.	Committee against Torture, Subcommittee on Prevention of Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment, ninth session [Part I, article 2, of the Optional Protocol to the Convention against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment and report of the Human Rights Council (A/61/53)][b]	16-20 November	Geneva	10 E	I (ACEFRS)	T	SR	Three sessions per year
207.	Human Rights Council, working group on arbitrary detention, fifty-sixth session [Human Rights Council resolution 6/4]	18-27 November	Geneva	5 E	I (EFS)	T	—	
208.	Committee on the Protection of the Rights of All Migrant Workers and Members of Their Families, eleventh session [General Assembly resolution 45/158][b]	23-27 November	Geneva	10 E	I (ACEFRS)	T	SR	Two sessions per year
209.	Committee on Economic, Social and Cultural Rights, pre-sessional working group, forty-fourth session [Economic and Social Council resolutions 1982/33, 1985/17 and 1995/39][b]	23-27 November	Geneva	5 E	I (EFRS)	T	—	Two sessions per year
210.	Committee on the Exercise of the Inalienable Rights of the Palestinian People, Special Meeting in Observance of the International Day of Solidarity with the Palestinian People [General Assembly resolutions 32/40 B and 33/28]	30 November	New York	25 G	I (ACEFRS)	T	PV	One session per year
211.	Subcommittee of Experts on the Transport of Dangerous Goods, thirty-sixth session [Economic and Social Council resolutions 1989/104 and 1999/65]	30 November-9 December	Geneva	22 G	I (CEFRS)	T	—	One or two sessions per year

Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
212. Human Rights Council, working group on the Universal Periodic Review, sixth session [Human Rights Council decision 1/103 and resolution 5/1]	30 November-11 December	Geneva	47 G	I (ACEFRS)	T	—	Three sessions per year
213. UNFCCC, Conference of the Parties to the Convention, fifteenth session, and meetings of subsidiary bodies [General Assembly resolution 62/86][b]	30 November-11 December	Copenhagen	189 G	I (ACEFRS)	T	—	One session per year
214. Voluntary Fund for Technical Cooperation in the Field of Human Rights, Board of Trustees, thirty-first session [Economic and Social Council decision 1993/283]	November (5 days)	Geneva	5 E	I (EF)	T	—	Two sessions per year
215. States parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-personnel Mines and on Their Destruction, tenth session [article 11, paragraph 2, of the Convention][b,d]	November (5 days)	To be determined	155 G	I (ACEFRS)	T	—	
216. Conference of the States Parties and annual meeting of States parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects [Convention][b,d]	November (3 days)	Geneva	89 G	I (ACEFRS)	T	SR	One session per year
217. Group of governmental experts to continue to study existing and potential threats in the sphere of information security and possible cooperative measures to address them, organizational session [General Assembly resolutions 61/54 and 62/17]	November (3 days)	Geneva	To be determined	I (ACEFRS)	T	—	
218. Advisory Committee on the United Nations Programme of Assistance in the Teaching, Study, Dissemination and Wider Appreciation of International Law, forty-fourth session [General Assembly resolution 2099 (XX)]	November (2 days)[j]	New York	25 G	I (ACEFRS)	T	—	One session per year
219. United Nations Pledging Conference for Development Activities [General Assembly resolution 32/197]	November (1 day)	New York	195 G	I (ACEFRS)	T	—	One session per year
220. Conference of the High Contracting Parties to Amended Protocol V to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects [article 10 of the Amended Protocol][b,d]	November (1 day)	Geneva	29 G	I (ACEFRS)	T	SR	

Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
221. Annual Conference of the High Contracting Parties to Amended Protocol II to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects [article 13, paragraph 1, of the Amended Protocol][b,d]	November (1 day)	Geneva	69 G	I (ACEFRS)	T	SR	One session per year
222. Ad Hoc Committee of the General Assembly for the Announcement of Voluntary Contributions to the United Nations Relief and Works Agency for Palestine Refugees in the Near East [General Assembly resolution 1729 (XVI)]	November (1 meeting)[j]	New York	195 G	I (ACEFRS)	T	—	One meeting per year
223. Annual meeting of the States parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction [Decision of the States parties at its Sixth Review Conference][b,d]	November/ December (5 days)	Geneva	159 G	I (ACEFRS)	T	—	
224. Disarmament Commission, organizational session [General Assembly resolution S-10/2]	November/ December (1-2 days)[j]	New York	192 G	I (ACEFRS)	T	PV	One session per year
225. Panel of External Auditors of the United Nations, the Specialized Agencies and the International Atomic Energy Agency [General Assembly resolutions 347 (IV) and 1438 (XIV)]	November/ December	Bonn	9 E	I (CEF)	—	—	One session per year
226. Commission on Narcotic Drugs, resumed fifty-second session [Economic and Social Council resolutions 9 (I) and 1991/39]	1 and 2 December	Vienna	53 G	I (ACEFRS)	T	—	One session per year
227. Independent Audit Advisory Committee, eighth session [General Assembly resolution 61/275]	1-3 December	New York	5 E	I (ER)	T	—	Four sessions per year
228. Fourth meeting of the States parties to the International Convention on the Protection of the Rights of All Migrant Workers and Members of Their Families [General Assembly resolution 57/218][b]	2 December	New York	To be determined	I (ACEFRS)	T	SR	One session every two years
229. Commission on Crime Prevention and Criminal Justice, resumed eighteenth session [Economic and Social Council resolution 1992/1]	3 and 4 December	Vienna	40 G	I (ACEFRS)	T	—	One session per year
230. UNCITRAL, Working Group on Security Interests, sixteenth session [General Assembly resolution 33/92]	7-11 December	Vienna	60 G	I (ACEFRS)	T	—	Two sessions per year
231. Subcommittee of Experts on the Globally Harmonized System of Classification and Labelling of Chemicals, eighteenth session [Economic and Social Council resolutions 1989/104 and 1999/65]	9-11 December	Geneva	23 G	I (CEFRS)	T	—	One or two sessions per year

	Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
232.	Human Rights Council, Working Group on Enforced and Involuntary Disappearances, eighty-ninth session [Human Rights Council resolution 7/12]	December (2 weeks)	Geneva	5 E	I (AEFS)	T	—	Three sessions per year
233.	UNU, Council, fifty-sixth session [General Assembly resolution 3081 (XXVIII)]	December (1 week)	Tokyo	28 E	I (EF)	T	—	One session per year
234.	Security Council, Governing Council of the United Nations Compensation Commission established pursuant to Security Council resolution 692 (1991), seventy-third session[d]	December (2 days)	Geneva	15 G	I (ACEFRS)	T	SR	Four sessions per year
235.	Ad Hoc Committee of the General Assembly for the Announcement of Voluntary Contributions to the Programme of the United Nations High Commissioner for Refugees [General Assembly resolution 55/75]	December (1 meeting)	Geneva	195 G	I (ACEFRS)	T	—	One meeting per year
236.	Committee of Permanent Representatives to UN-Habitat, 35th meeting [General Assembly resolution 56/206]	December	Nairobi	58 G	I (ACEFRS)	T	—	Four meetings per year
237.	UNEP, Committee of Permanent Representatives, 109th meeting [Governing Council decision 19/32]	December	Nairobi	[b]	I (ACEFRS)	T	—	Four sessions per year
238.	United Nations Board of Auditors, special session [General Assembly resolution 74 (I)]	December	Bonn	3 E	—	—	—	One session per year
239.	UNCTAD, other commodity conferences and commodity meetings [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	As required (up to 30 meetings)	Geneva	[c]	I (ACEFRS)	T	—	As required
240.	UNCTAD, consultations of the Secretary-General and of the President of the Trade and Development Board [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	As required (up to 30 meetings)	Geneva	[c]	I (ACEFRS)	T	—	As required
241.	UNCTAD, seminars and study groups [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	As required (up to 20 meetings)	Geneva	[c]	I (ACEFRS)	T	—	As required
242.	UNCTAD, executive sessions of the Trade and Development Board [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	As required (3 days)	Geneva	[c]	I (ACEFRS)	T	—	As required
243.	UNDP and UNFPA, Executive Board, briefings and informal consultations [General Assembly resolutions 2020 (XX) and 48/162]	As required	New York	36 G	I (ACEFRS)	T	—	As required

	Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
244.	UNICEF, Executive Board, briefings and informal consultations [General Assembly resolutions 57 (I) and 48/162]	As required	New York	36 G	I (ACEFRS)	T	—	As required
245.	Economic and Social Council, formal/informal meetings [Charter and General Assembly resolutions 50/227 and 61/16]	As required	New York	54 G	I (ACEFRS)	T	SR[f]	As required
246.	Trusteeship Council (and drafting committees) [Charter]	As required	New York	5 G	I (CEFR)	T	PV[f]	As required
247.	Security Council [Charter]	As required	New York	15 G	I (ACEFRS)	T	PV	As required
248.	Security Council, Committee of Experts [decision taken by the Security Council at its 1st meeting, 1946]	As required	New York	15 G	I (ACEFRS)	T	SR	As required
249.	Security Council, Committee on the Admission of New Members [decision taken by the Security Council at its 42nd meeting, 1946]	As required	New York	15 G	I (ACEFRS)	T	SR	As required
250.	Security Council, Committee on Council Meetings away from Headquarters [decision taken by the Security Council at its 1625th meeting]	As required	New York	15 G	I (ACEFRS)	T	SR	As required
251.	Security Council Committee established pursuant to resolution 751 (1992) concerning Somalia	As required	New York	15 G	I (ACEFRS)	T	SR	As required
252.	Security Council Committee established pursuant to resolution 1132 (1997) concerning Sierra Leone	As required	New York	15 G	I (ACEFRS)	T	SR	As required
253.	Security Council Committee established pursuant to resolution 1267 (1999) concerning Al-Qaida and the Taliban and associated individuals and entities	As required	New York	15 G	I (ACEFRS)	T	SR	As required
254.	Security Council Committee established pursuant to resolution 1373 (2001) concerning counter-terrorism	As required	New York	15 G	I (ACEFRS)	T	SR	As required
255.	Security Council Committee established pursuant to resolution 1518 (2003)	As required	New York	15 G	I (ACEFRS)	T	SR	As required
256.	Security Council Committee established pursuant to resolution 1521 (2003) concerning Liberia	As required	New York	15 G	I (ACEFRS)	T	SR	As required
257.	Security Council Committee established pursuant to resolution 1533 (2004) concerning the Democratic Republic of the Congo	As required	New York	15 G	I (ACEFRS)	T	SR	As required
258.	Security Council Committee established pursuant to resolution 1540 (2004)	As required	New York	15 G	I (ACEFRS)	T	SR	As required
259.	Security Council Committee established pursuant to resolution 1572 (2004) concerning Côte d'Ivoire	As required	New York	15 G	I (ACEFRS)	T	SR	As required

Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
260. Security Council Committee established pursuant to resolution 1591 (2005) concerning the Sudan	As required	New York	15 G	I (ACEFRS)	T	SR	As required
261. Security Council Committee established pursuant to resolution 1636 (2005)	As required	New York	15 G	I (ACEFRS)	T	SR	As required
262. Security Council Committee established pursuant to resolution 1718 (2006)	As required	New York	15 G	I (ACEFRS)	T	SR	As required
263. Security Council Committee established pursuant to resolution 1737 (2006)	As required	New York	15 G	I (ACEFRS)	T	SR	As required
264. United Nations Conciliation Commission for Palestine [General Assembly resolution 194 (III)]	As required	New York	3 G	I (EF)	T	—	As required
265. Special Committee on Peacekeeping Operations and its Working Group [General Assembly resolution 2006 (XIX)]	As required	New York	119 G	I (ACEFRS)	T	—	As required
266. Committee on the Exercise of the Inalienable Rights of the Palestinian People [General Assembly resolution 3376 (XXX)]	As required	New York	25 G	I (ACEFRS)	T	SR	As required
267. Committee on Conferences [General Assembly resolution 43/222 B]	As required	New York	21 G	I (ACEFRS)	T	—	As required
268. Committee on Relations with the Host Country [General Assembly resolution 2819 (XXVI)]	As required	New York	19 G	I (ACEFRS)	T	—	As required
269. Security Council, Governing Council of the United Nations Compensation Commission established pursuant to Security Council resolution 692 (1991)[d]	As required	Geneva	15 G	I (ACEFRS)	T	SR	As required
270. Human Rights Council, organizational and intersessional meetings and special sessions [General Assembly resolution 60/251]	As required	Geneva	47 G	I (ACEFRS)	T	SR[f]	As required
271. ECE, committees and working groups [Economic and Social Council resolution 36 (IV)]	As required	Geneva	55 G	To be determined	T	—	As required
272. International Tribunal for the Prosecution of Persons Responsible for Serious Violations of International Humanitarian Law Committed in the Territory of the Former Yugoslavia since 1991 [Security Council resolution 808 (1993) and General Assembly resolution 47/235][d]	As required	The Hague	11 E	I (EF)	T	—	As required
273. International Criminal Tribunal for the Prosecution of Persons Responsible for Genocide and Other Serious Violations of International Humanitarian Law Committed in the Territory of Rwanda and Rwandan Citizens Responsible for Genocide and Other Such Violations Committed in the Territory of Neighbouring States between 1 January and 31 December 1994 [Security Council resolution 955 (1994)][d]	As required	Arusha	11 E	I (EF)	T	—	As required

	Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
274.	High-level United Nations Conference on South-South Cooperation [General Assembly resolution 62/209]	To be determined (no later than the first half of 2009)	New York	195 G	I (ACEFRS)	T	—	
275.	Group of governmental experts of the States parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects, twelfth session [Decision of the States parties, December 2001][b,d]	To be determined (20-25 days)	Geneva	90 G	I (ACEFRS)	T	—	
276.	Committee on the Rights of Persons with Disabilities [General Assembly resolution 61/106 and article 34 of the Convention on the Rights of Persons with Disabilities][b]	To be determined (10 days)	Geneva	12 E	I (ACEFRS)	T	SR	
277.	UNCCD, Conference of the Parties to the Convention, ninth session, and meetings of subsidiary bodies [General Assembly resolution 62/193][b]	To be determined (2 weeks)	Bonn	185 G	I (ACEFRS)	T	—	One session every two years
278.	Human Rights Council, Working Group on the question of the use of mercenaries as a means of violating human rights and impeding the exercise of the right of peoples to self-determination, seventh session [Human Rights Council resolution 7/21]	To be determined (1 week)	New York	5 E	I (AERS)	T	—	Three sessions per year
279.	Human Rights Council, Working Group on the question of the use of mercenaries as a means of violating human rights and impeding the exercise of the right of peoples to self-determination, eighth session [Human Rights Council resolution 7/21]	To be determined (1 week)	Geneva	5 E	I (AERS)	T	—	Three sessions per year
280.	Commission on Sustainable Development, organizational session [Economic and Social Council resolution 1997/63]	To be determined (1 day)	New York	53 G	I (ACEFRS)	T	—	One session per year
281.	Ad Hoc Open-ended Working Group on Informatics [Economic and Social Council resolution 2008/6]	To be determined	New York	54 G	—	T	—	
282.	Ad Hoc Committee on the Indian Ocean [General Assembly resolutions 299 (XXVIII) and 62/14]	To be determined	New York	43 G	I (ACEFRS)	T	SR	One session every two years
283.	High-level Open-ended Working Group on the Financial Situation of the United Nations [General Assembly resolution 49/143]	To be determined	New York	192 G	I (ACEFRS)	T	—	
284.	Informal Open-ended Working Group on an Agenda for Peace and/or its subgroups [General Assembly resolution 47/120]	To be determined	New York	192 G	I (ACEFRS)	I	—	

	Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
285.	Peacebuilding Commission [General Assembly resolution 60/180 and Security Council resolution 1645 (2005)]	To be determined	New York	To be determined	I (ACEFRS)	T	SR	
286.	United Nations Group of Experts on Geographical Names, twenty-fifth session [Economic and Social Council resolution 715 A (XXVII) and 1314 (XLIV)]	To be determined	New York	80 E	I (ACEFRS)	T	—	One session every two years
287.	Committee on Enforced Disappearances [General Assembly resolution 61/177 and article 26 of the International Convention for the Protection of All Persons from Enforced Disappearances][b]	To be determined	Geneva	10 E	I (ACEFRS)	T	SR	
288.	UNCTAD, expert meeting of the Commission on Investment, Technology and Related Financial Issues [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	To be determined	Geneva	To be determined	I (ACEFRS)	T	—	
289.	UNCTAD, expert meeting of the Commission on Enterprise, Business Facilitation and Development [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	To be determined	Geneva	To be determined	I (ACEFRS)	T	—	
290.	UNCTAD, expert meeting of the Commission on Trade in Goods and Services, and Commodities [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	To be determined	Geneva	To be determined	I (ACEFRS)	T	—	
291.	Conference of the Parties to the United Nations Convention against Corruption, third session [General Assembly resolution 58/4][b]	To be determined	Doha	117 G	I (ACEFRS)	T	—	One session every two years
292.	Africa Regional Preparatory Meeting for the Twelfth United Nations Congress on Crime Prevention and Criminal Justice [General Assembly resolution 46/152]	To be determined	Addis Ababa or a capital in the region	53 G	I (AEF)	T	—	
293.	Commission on Narcotic Drugs, meeting of heads of national drug law enforcement agencies, African region, nineteenth session [Economic and Social Council resolution 1985/11]	To be determined	Addis Ababa or a capital in the region	53 G	I (AEF)	T	—	One session per year
294.	Asia and Pacific Regional Preparatory Meeting for the Twelfth United Nations Congress on Crime Prevention and Criminal Justice [General Assembly resolution 46/152]	To be determined	Bangkok or a capital in the region	52 G	I (CEFR)	T	—	

	Organ	Dates (2009)	Location	Membership	Servicing[a]			Periodicity
295.	Commission on Narcotic Drugs, meeting of heads of national drug law enforcement agencies, Asia and the Pacific region, thirty-third session [Economic and Social Council resolutions 1985/11 and 1988/15]	To be determined	Bangkok or a capital in the region	51 G	I (CEFR)	T	—	One session per year
296.	Western Asia Regional Preparatory Meeting for the Twelfth United Nations Congress on Crime Prevention and Criminal Justice [General Assembly resolution 51/171]	To be determined	Beirut or a capital in the region	13 G	I (AEF)	T	—	
297.	Commission on Narcotic Drugs, meeting of heads of national drug law enforcement agencies, Latin America and Caribbean region, nineteenth session [Economic and Social Council resolutions 1987/34 and 1988/15]	To be determined	Santiago or a capital in the region	41 G	I (EFS)	T	—	One session per year
298.	Latin America and the Caribbean Regional Preparatory meeting for the Twelfth United Nations Congress on Crime Prevention and Criminal Justice [General Assembly resolution 51/171]	To be determined	Santiago or a capital in the region	41 G	I (EFS)	T	—	
299.	Commission on Narcotic Drugs, Subcommission on Illicit Drug Traffic and Related Matters in the Near and Middle East, forty-fourth session [Economic and Social Council resolution 1776 (LIV)]	To be determined	A capital in the region	23 G	I (AER)	T	—	One session per year

[a] The languages in which interpretation will be provided are indicated. Languages in which translation and meeting records will be provided vary according to the rules of procedure applicable to the body concerned and, in the case of some working groups and similar bodies, according to the actual requirements when these are less than would be provided under the rules of procedure.

[b] Treaty bodies.

[c] Open to the participation of all interested States members of UNCTAD (UNCTAD resolution 80 (III), para. 9).

[d] Conference services are funded from outside the regular budget of the United Nations.

[e] Pursuant to paragraph 4 of General Assembly resolution 62/225 and as decided by the Assembly previously, United Nations intergovernmental bodies are requested to avoid holding meetings on Orthodox Good Friday, which falls on 17 April 2009.

[f] For plenary meetings only.

[g] When holding oral hearings.

[h] In accordance with paragraph (h) of Governing Council decision 19/32, the Committee of Permanent Representatives shall consist of the representatives of all States Members of the United Nations and members of its specialized agencies, and the European Community, accredited to the United Nations Environment Programme, whether based in Nairobi or outside.

[i] The General Assembly, in paragraph 8 of its resolution 53/45, noted with satisfaction that, in accordance with paragraph 9 of Assembly resolution 52/56, the Committee on the Peaceful Uses of Outer Space, at its forty-first session, had reviewed further its requirements for unedited verbatim transcripts and agreed to continue the use of those transcripts.

[j] Subject to the approval of the General Assembly.

[k] It has been the practice to provide verbatim records for plenary and First Committee meetings only.

B. List of bodies whose mandates are to be presented for renewal to the General Assembly at its sixty-third session

	Organ	*Dates (2009)*	*Location*	*Membership*	*Servicing*[a]		*Periodicity*
1.	Ad Hoc Committee established by General Assembly resolution 51/210 of 17 December 1996 [General Assembly resolution 59/46]	To be determined	New York	192 G	I (ACEFRS)	T	—
2.	Ad Hoc Committee on Criminal Accountability of United Nations Officials and Experts on Mission [General Assembly resolution 62/63]	To be determined	New York	192 G	I (ACEFRS)	T	—
3.	Ad Hoc Committee on the Administration of Justice at the United Nations [General Assembly decision 62/519]	To be determined	New York	192 G	I (ACEFRS)	T	—
4.	Ad Hoc Open-ended Working Group on Marine Biological Diversity [General Assembly resolutions 59/24 and 62/215]	To be determined	New York	192 G	I (ACEFRS)	T	—
5.	Open-ended Informal Consultative Process on Ocean Affairs and the Law of the Sea [General Assembly resolutions 60/30 and 62/215]	To be determined	New York	192 G	I (ACEFRS)	T	—
6.	Open-ended Working Group on the Question of Equitable Representation on and Increase in the Membership of the Security Council and Other Matters Related to the Security Council [General Assembly resolution 48/26]	To be determined	New York	192 G	I (ACEFRS)	T	—
7.	Special Committee to Investigate Israeli Practices Affecting the Human Rights of the Palestinian People and Other Arabs of the Occupied Territories [General Assembly resolution 2443 (XXIII)]	To be determined	Geneva	3 G	I (AEF)	T	PV[b]
8.	Special Committee on the Charter of the United Nations and on the Strengthening of the Role of the Organization [General Assembly resolution 3349 (XXIX)]	To be determined	New York	192 G	I (ACEFRS)	T	—
9.	Working Group on the Financing of the United Nations Relief and Works Agency for Palestine Refugees in the Near East [General Assembly resolution 2656 (XXV)]	To be determined	New York	9 G	I (ACEFRS)	T	—

[a] The languages in which interpretation will be provided are indicated. Languages in which translation and meeting records will be provided vary according to the rules of procedure applicable to the body concerned and, in the case of some working groups and similar bodies, according to the actual requirements when these are less than would be provided under the rules of procedure.

[b] When holding oral hearings.

C. Draft revised calendar of conferences and meetings of the principal organs of the specialized agencies, the International Atomic Energy Agency and treaty bodies established under the auspices of the United Nations, 2009

	Organ	*Dates (2009)*	*Location*
1.	ICAO, Committee, 186th session	12-30 January	Montreal
2.	WHO, Executive Board, 124th session	19-27 January	Geneva
3.	UPU, Postal Operations Council	January/February	Berne
4.	IFAD, Governing Council, thirty-second session	9-13 February	Rome
5.	Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, Working Group B and informal/expert meetings, thirty-second session	9-27 February	Vienna
6.	IAEA, Board of Governors, Programme and Budget Committee	16-20 February	Vienna
7.	ICAO, Council, 186th session	16 February-13 March	Montreal
8.	Organization for the Prohibition of Chemical Weapons, Executive Council, fifty-fifth session	17-20 February	The Hague
9.	UPU, Council of Administration	February	Berne
10.	IAEA, Board of Governors	2-6 March	Vienna
11.	ILO, Governing Body and its committees, 304th session	5-27 March	Geneva
12.	ICAO, Committee, 187th session	13 April-1 May	Montreal
13.	UNESCO, Executive Board, 181st session	14-30 April	Paris
14.	Organization for the Prohibition of Chemical Weapons, Executive Council, fifty-sixth session	21-24 April	The Hague
15.	IAEA, Board of Governors, Programme and Budget Committee	27-30 April	Vienna
16.	IFAD, Executive Board, ninety-sixth session	29-30 April	Rome
17.	UNIDO, Programme and Budget Committee, twenty-fifth session	4-8 May	Vienna
18.	Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, Working Group B and informal/expert meetings, thirty-third session, first part	11-15 May	Vienna
19.	Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, Working Group A and informal/expert meetings, thirty-fifth session	18-20 May	Vienna
20.	WHO, Sixty-second World Health Assembly	18-27 May	Geneva
21.	ICAO, Council, 187th session	19 May-12 June	Montreal
22.	International Seabed Authority, Assembly, fifteenth session	25 May-5 June	Kingston

	Organ	Dates (2009)	Location
23.	WHO, Executive Board, 125th session	May	Geneva
24.	UNWTO, Executive Council, eighty-fifth session	May	To be determined
25.	WMO, Executive Council, sixty-first session	3-12 June	Geneva
26.	ILO, General Conference, ninety-eighth session	3-19 June	Geneva
27.	Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, thirty-second session	8-12 June	Vienna
28.	IAEA, Board of Governors	15-19 June	Vienna
29.	FAO, Council, 136th session	15-19 June	Rome
30.	ILO, Governing Body and its committees, 305th session	19 June	Geneva
31.	UNIDO, Industrial Development Board, thirty-sixth session	22-26 June	Vienna
32.	Organization for the Prohibition of Chemical Weapons, Executive Council, fifty-seventh session	30 June-3 July	The Hague
33.	IMO, Council, 102nd session	June	London
34.	Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, Working Group B and informal/expert meetings, thirty-third session, second part	17 August-4 September	Vienna
35.	IAEA, Board of Governors	7-11 September	Vienna
36.	IFAD, Executive Board, ninety-seventh session	9-10 September	Rome
37.	IAEA, General Conference, fifty-third session	14-18 September	Vienna
38.	ITU, Council	15-25 September	Geneva
39.	IAEA, Board of Governors	22 September	Vienna
40.	WIPO, Assemblies of Member States	28 September-7 October	Geneva
41.	Conference on Facilitating the Entry into Force of the Comprehensive Nuclear-Test-Ban Treaty	September	Vienna
42.	UNWTO, Executive Council, eighty-sixth session	1 October	Astana
43.	UNWTO, General Assembly, eighteenth session	2-8 October	Astana
44.	Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, Working Group A and informal/expert meetings, thirty-sixth session	5-7 October	Vienna
45.	ICAO, Committee, 188th session	5-23 October	Montreal
46.	Annual meetings of the Boards of Governors of the World Bank Group and the International Monetary Fund	6 October	Washington, D.C.
47.	UNESCO, General Conference, thirty-fifth session	6-23 October	Paris
48.	UNESCO, Executive Board, 182nd session	7-23 September	Paris

	Organ	*Dates (2009)*	*Location*
49.	UNWTO, Executive Council, eighty-seventh session	8 October	Astana
50.	Organization for the Prohibition of Chemical Weapons, Executive Council, fifty-eighth session	13-16 October	The Hague
51.	ILO, Governing Body and its committees, 306th session	5-20 November	Geneva
52.	ICAO, Council, 188th session	9 November-4 December	Montreal
53.	FAO, Council, 137th session	11-13 November	Rome
54.	FAO, Conference, thirty-fifth session	14-21 November	Rome
55.	Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, thirty-third session	16-19 November	Vienna
56.	FAO, Council, 138th session	23 November	Rome
57.	IAEA, Board of Governors, Technical Assistance and Cooperation Committee	23-25 November	Vienna
58.	IAEA, Board of Governors	26 and 27 November	Vienna
59.	Conference of the States Parties to the Convention on the Prohibition of Chemical Weapons, fourteenth session	30 November-4 December	The Hague
60.	IMO, Assembly, twenty-sixth session	November	London
61.	IMO, Council, 103rd session	November	London
62.	UNIDO, General Conference, thirteenth session	7-11 December	Vienna
63.	IFAD, Executive Board, ninety-eighth session	16-17 December	Rome
64.	Assembly of States Parties to the Rome Statute of the International Criminal Court	To be determined	The Hague
65.	Assembly of States Parties to the Rome Statute of the International Criminal Court, Budget and Finance Committee	To be determined	The Hague